

2
App F IX 4

Previous References

1948-49
(ML)

File No 12-47

Serial Nos 11, 12
17, 18, 31 &
32

{ Later References

JTB 15-52-109

GENERAL AND REVENUE SECRETARIAT

Serial Nos Two

Part B for Dec '48

SUBJECT

Supply of Stationery articles to the
City Improvement Trust Board,
Mysore

To The Chairman, C I T B, Mysore
" " Comptroller to Govt
" Director of Stationery and
Printing

G O No 6586-8/D 16-12-48

Gives certain directions

hse

52
h

From the Chairman C & T Board Mysore

AS C 376 dated 30-6-47

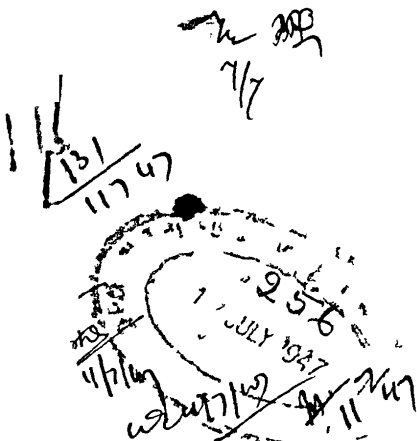
States that it has been arranged to purchase certain stationery articles required for use in the Trust Board Office for the year 1947-48, at Bangalore and requests approval to the action taken by him in deputing the storekeeper to purchase the articles at most favorable rates, after personally verifying the quality of the articles.

1) The Superintendent, Government Stationery will be consulted w-o in the matter

u o 17 d 8/7/47

2) Forwarded into compliance to the Superintendent, for stationery for furnishing remarks on the above proposal of the Chairman Mysore City Improvement Trust Board.

8/7/47
James Channarayana
Superintendent



Sub

1237
3) Submitted.- U O no S 594/22-8-47

Fifty per cent of the available stationery articles, except the fixed scale articles, which are supplied on the strength of the establishment, as per economy orders of Government, have been supplied to the Chairman, City Improvement Trust Board, Mysore, against the annual indent for 47-48. Lists of articles that are not stocked for general supply and that were out of stock during the annual supply have been sent to the Department for their information. As per note to para 3 of the Rules relating to supply and Accounting of Stationery Articles, Heads of Departments are authorised to purchase stationery articles locally up to a limit of Rs.20/- in cases when the supply from the Depot is not received or the stock in the Stationery Depot is reported to be exhausted. Due to increase of work in the Department, the Chairman, Trust Board, Mysore, requests for the full supply of stationery, against the indent. No department is allowed full supply of stationery against the indent, except the ^{public Works} Paying Departments and the Secretariat. As a special case another 25% of the indented available quantities ~~except~~ excepting the fixed scale articles may be supplied to the Department and the present year's supply of 75% in toto will be treated as the ~~base~~ basis for future annual supplies, if approved.

Bangalore,
Dated 20th August 1947.

P. S. S. S.
Superintendent, *U. S. S.*
Govt. Stationery Depot.

20 8/47



24/

Sub

This file was sent to
to Supdt Gook Station
by air L.S.G. Br

if approved this will
be sent to L.S.G. Branch
in the first instance
Yes
28/8/52

FO to S G Branch
28/8/52

informed
29/8/52

0.5
h

From the Chairman, C & T Board Mgmt

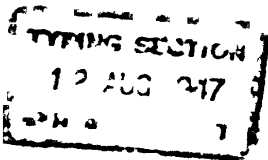
AS-C 376 d 26-7-47

Requests early orders re purchase of
stationery articles required during 1947-48

4) Submit with a draft D.O. number to the
Superintendent Govt. Stationery

5) Issue order
for
11/8/47

To The Superintendent, Govt. Stationery
2615 d 1/8/47
New Delhi



Sum A)
2

6) The remainder of the
supplies, Govt. stationery depot in regard
to the stationery articles required
for use in the office of the Trust-
Board. Request for the current year
is submitted for perusal - vide para 3
above

7) It is not clear

Wing are
mats, pens,
pens,
writing paper
depending upon
the strength of
writing paper
(minimum 100)

Use are
brown paper,
white paper
Tinning paper

What are ^{the} fixed scale articles, as
referred to in the note of the Sept, 1947
~~Stationery~~ Stationery Dept. Again,

he recommends that another
25% of the indented available
articles may be supplied to the
Trust-Board, Mysore. It may be

A

~~has~~ ascertained from him
whether this recommendation
has been supplied to that office
or whether the same would be supplied after the approval
of Govt. 8/12 his subsequent letter

14 f (2)

26-7-47, ^x the chairman reports
that certain articles referred to in
the statements (flg B) have, already been
purchased. The cost of the articles
purchased amounts to Rs 866-10-0
As noted in para 3 supra Heads of
Dept. are authorised to purchase
stationery articles locally upto
a limit of Rs 20/- incases
when the supply from the Govt

52 ✓ 615 ✓ 1144/L Stationary Articles referred to the 5th Trust Board, Mysore

Defol is not made it is not clear what the cost of the stationary articles is of the total cost of Rs 866-10-0 referred to above This point has also to be made clear The supt govt ~~present~~ Stationary Defol may be requested to intimate whether the cost of the stationary articles purchased has increased the limit of Rs 20/- fixed in this respect

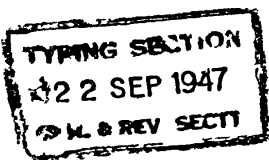
B

9) The supt govt Stationary Defol may be committed unopposed on points 'A' and 'B' referred to above in the first instance subls with reference to paras 2+3 supra

Ma 2/9/47
3/9

10) pl call for the bill of articles purchased for company in rates found and what they would actually be accepted to the S.P.C. approve rates available to the Supt for Stationary

11/9/47



11) A draft letter is being

Sms A Ma 29/9

Ma 15/9/47
17/9

To, the Chairman Mysore S.P.C. 26/9/47 - call for the

1144 J1833/L re stationery articles required
V1953/L in the office of the Trust-ward, Mysore

From the chairman, Trust-ward,
Mysore

NO AS c 375/46 & 27/9/47

Reports and orders in the matter

13/ submitted Further information
called for ~~has~~ as at para
10 supra will be awarded

Ma 3/10 14/ Both the letters have evidently
crossed each other. Pl award
receipt of ref. File 10.80 by
3/10/47

Sus A
ma
4/10

From the chairman, Mysore Trust-ward

NO AS c 376/46-47 & 3-47

As the particulars called for

* fly 2

15/ submitted with the bill received,
with reference to para 10 supra

Ma
22/10/47
P₂₃ 10 47

16/ Forwarded with compliments to the
Superintendent Government Stationery
for favor of settling of the bills
paid for the several articles purchased

vide will enclosed for the Company ^{x 1953/nd} are equal to the
 approved by the S P C of Mr
 how they compare into the rates
 charged

25/10/47

25/10/47

2580

1759/29/10/47
 121-27-1047

Submitted - U O No S 1540 D 11-12-47

Point "A" - Another 25% of the indented available articles, as recommended in this office Un-official reply No S 594 of 28-4-1947 has not been supplied to the Department. so far, for want of specific sanction of Government

Point "B" - The cost limit of the stationery articles purchased is Rs 20/- under Note to Para 3 of the Stationery Rules, and so far the limit of Rs.20/- has not been increased

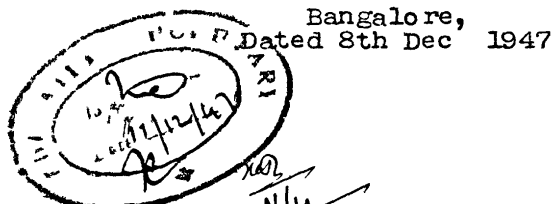
The following statement will furnish the comparison of rates, as desired

Sl No	Name of article	Rate charged by the firm	S P C approved rate
1	T W Carbon paper	5-8-0 per box	0-15-0 per quire or 3-12-0 per box
2	Ruled foolscap size bound books 2 quires	2-4-0 each	0-12-0 each
3	Ruled Foolscap size books 1 quire flexible	1-0-0 each	0-8-0 each
4	Quart size books	0-10-0 each	0-7-0 each
✓ 5	Pasting files Superior	1-6-0 each	Not stocked
6	Bottles ink Drawing Big size "W & N"	15-0-0 12 bottles	Not stocked for general supply
7	Big size ink packets	10-0-0 per 10 0	1-12-0 per pack containing 6 small packets

S1 No	Name of articles	Rate charged by the firm	S.P C approved rate.
✓ 8	Punches single hole Bernard superior	6-0-0 for 2	Note stocked
9.	T W. Ribbons best quality	2-8-0 each	
			<u>each</u>
		Remington record	0-14-0
		" portable	0-12-8
		Underwood	0-14-8
		Woodstock	0-14-0
	(Kores) Remington Standard	1- 0-0	
	" Portable	0-14-0	
	Underwood standard	1- 0-0	
	" Portable	0-14-0	
	L C Smith standard	1- 0-0	
	" Portable	0-14-0	
	Corona Standard	1- 0-0	
	Royal "	1- 0-0	
	Woodstock standard	1- 0-0	
	Remington standard	1- 1-0	
	" Portable	0-14-0	
	Underwood standard	1- 1-0	
	" portable	1-14-0	
	L C Smith standard	1- 1-0	
	" portable	0-14-0	
	Corona standard	0-14-0	
	Royal "	1- 1-0	
	Woodstock "	1- 1-0	
✓ 10	Hand blotters	1-0-0 each	Not stocked
✓ 11	Gestetner Stencil paper No 62	10-0-0 per qr	-do-
12	Round rulers (big size)	1-4-0 each	0-15-0 for ~~xx~~ each rosewood ruler
13	Manifolding paper D'1 foolscap	11-0-0 per ream	Rs.2-4-3 per ream of ~~xx~~ 8 1/2" x 13 1/2" 2 1/2 lbs manifold (Mysore Paper Mills)
14	Brief size typewriter carbon paper	11-0-0 a box	Not stocked
15	File boards superior	0-12-0 each.	1-0-0 (ordinary)
16	Ruled foolscap size books 4 qrs	3-12-0 each	1-14-0 each
17	Ruled foolscap size books 3 qrs	3-0-0 each.	1-2-0 each
18	Pocket size note books	7-8-0 a dozen	Not stocked
19	Pen knives	1-8-0 each	1-10-0 each
20	Scissors	2-0-0 each	1-10-0 each
21	Stephens ink jars 40 Ozs	4-12-0 a jar	0-11-0 each Blue black bottles of 24 Ozs (country make)
22	Paper weights	0-12-0 each	not stocked
23	Superior pin-cusion	~~xx~~ 1-4-0 each	-do-
24	Country gum	1-0-0 per lbs	-do-

S1 No	Name of articles	Rate charged by the firm	S P C approved rate
25	Rubber stamp ink bottles	0-4-0 each	0-3-0 each of one ounce each
26	Superior copying pencils	0-5-0 each	0-8-0 Superior 0-5-6 Utility 0-7-1 Venus
27	Ink and pencil eraser (superior)	0-5-0 each	0-3-4- each
28	Calling bells	2-4-0 each	Not stocked
29	Tracing cloth Dowse perfect 24 Yds per rolls	75-0-0 per roll	69-12-0 per roll.
30	Typewriter oil bottles	0-8-0 each	Not stocked
31	Stapling machine big size	15-0-0	-do-

19) The specifications of certain articles are not clear. However, the rates as approved by S P C and the Superintendent, Government Printing are noted against each.



Handwritten signature
Superintendent, *Govt Stationery Depot*
H/12/47

For S & Branch)
12/12/47

20) Pl. *sentinaga* *submit above*
The rates will have to be revised to the
approved ones
12/12/47

21) submitted

As seen from the list of the Supt. Govt. Printing there are certain articles not stocked in the Govt. Stationery Depot were as specified in s/s 5, 6, 8, 10, 11, 14, 18, 22, 23, 24, 28, 30 and 31. The rates given by the

from in respect of these articles
may perhaps be approved, as
there is no alternative

22) The following statement shows
the increase in cost in respect of the
~~issue~~ under mentioned articles
supplied by the firm when compared
to the s p c approved rates -

<u>Name of article</u>	<u>Rate charged by the firm</u> Rs	<u>s p c approved rate</u> Rs	<u>Increase</u> Rs
1 T W carbon paper (~~4000~~)	~~Rs 5-8-0~~ per box	~~Rs 3-12-0~~	~~Rs 1-12-0~~
2 Rules foolscap size bound books 2 gunes	~~2-4-0~~ each	~~0-12-0~~ each	~~1-8-0~~ each
3 Rules foolscap size books 1 gune flexible	~~1-0-0~~ each	~~0-8-0~~ each	~~0-8-0~~ each
4 A4 size books	~~0-10-0~~ each	~~0-7-0~~ each	~~0-3-0~~ each
5 Big size ink packets	~~10-0-0~~ per 10	~~1-12-0~~ per pack containing six small packs	

The difference of cost cannot be found here

Rs Rs Rs

6 T W Ribbons
 best quality = 2-8-0 each = varies from Rs 1-10-0 to 1-7-0
 12 the highest price is Rs 1-1-0 may perhaps be taken here

7 Round Rulers (big size) = 1-4-0 each — 0-15-0 for each = 0-5-0 rosewood ruler

8 Manfolding paper
 D'1 foolscap = 11-0-0 per ream = Rs 2-4-3
 8 1/2' x 13 1/2" = 8-11-9
 2 1/2 lbs manfolds (myne paper rolls)

9 Ruled foolscap size books 4 yrs = 3-12-0 each = 1-14-0 each = 1-14-0 each

10 Ruled foolscap size books 3 yrs = 3-0-0 each = 1-2-0 each = 1-14-0 each

11 scissors = 2-0-0 each = 1-10-0 each = 0-6-0 each

12 Stephens ink Tins 40 ozs = 4-12-0 a Tin = 0-11-0 each blue = about black bottles of 24 ozs (empty make) = 3-9-0 about 1-3-0 per jar of 40 ozs

13 Rubber stamp - 0-4-0 = 0-3-0 = 0-1-0
 ink bottles each each each
 (1 oz) (1 oz)

14 Ink & pencil
 eraser (super) = 0-5-0 = 0-3-4 = 0-1-8
 each each each

15 Tracing cloth
 Dorse perfect = 75-0-0 = 68-12-0 = 5-16-0
 24 yds per roll per roll per roll

23) In the above circumstances,
 points for orders are as follows

1) whether the supply already
 made in respect of the stationery
 articles, whether stocked
 in the stationery depot or not
 may not be sanctioned
 as a special case with

the observation that in future
 purchases should be
 made in forms other than

1953√2355√2934√3-54/L

13

those approved by the stores purchase committee

2) whether the supply of the materials available quantities, excepting the fixed scale articles, may not be increased by another 25% in the case of the increase of improvement Trust sound the present years supply of 75% being treated as the basis for future annual supplies, in view of the opinion furnished by the supply, govt. stationery depot at 'A' under paras of the notes

- Ref para 20 of the notes

ma

22/12/47

24) It is clear from the comparative statement above that the firm's ^{rates} are excessive in every case and in some cases the increase over the approved rates is much as ~~four~~ double the approved rate and more. It does not appear that reasonable care was exercised in making the purchase of the stationery as held in question and in view of the large sum involved in the transaction quotations might have been called for

from three or four firms of standing and
 reliability in the interest of conserving
 Municipal funds
 as I fear as the bulk of messrs Gopalani & Co
 is concerned it would be apparent to be
 enough to pay them at the approved
 rates for the whole for which the
 Dept of the house has furnished the rates
 and it also for orders ~~23/12/13~~
 as regards the other whether a general
 reduction ~~also~~ about 20 or 25 per cent
 may not be considered

2 ~~2~~ ~~2~~
 18/13

26) In meeting the future demands of the
 Mysore City Municipality, the suggestion in
 para 23(2) may be considered in con-
 sideration with the Education Dept

27) Purchase of the several articles required
 have been made by the Chairman
 C. J. J. B. Mysore from Messrs Gopalani
 & Co of Mysore the firm has sent a
 bill for Rs 866/20/- and is said to
 be waiting for payment. The rates
 charged by the firm are higher than
 those approved by the Stores Purchase
 Committee in respect of the items refer-
 red to in para 22 supra
 28) Two courses are now open as

follows: —

504/11 Nov 1953
234/53 254

1) To sanction the bill preferred
as a special case with the
observation that, in future, no
purchase should be made from
firms other than those approved
by the stores purchase committee

2) That tenders or quotations for supply should have been
called for for these articles before the purchase was made
to furnish the rates offered by
the stores purchase committee in
respect of the articles referred to in
para 2 and report the company
to reduce the rates to the level
of the approved rates — which the
company may or may not do

After orders are passed about the
claim now preferred, the question
of the action to be taken for meeting
the demand in future of the Trust
Board in respect of the supply of the
articles either at the present level or
at enhanced levels may be examined
under passed

28/ A or B above is for orders
new secy) from
12/1/48

1957
H.D.

- 29) Is there any objection to our passing the bill at the accepted rates of the S.P.C.? If the firm is a recognised ^{one} it is not bound by these rates? Cannot the Secretary S.P.C. ask the firm to suitably revise its rates wherever they are in excess & to submit a fresh bill?

No No 188 d 15-1-48 15/1/48

- 30) Forwarded with compliments to the meeting of the Purchase Committee for favour of opinion with above points

B.D.
J. J. J. J. J.
15/1/48 In new sig top

3) Retransmitted with compliments

Except Stencil Paper for which a rate contract by the Stores Purchase Committee was in force, the other articles purchased directly by the Chairman, City Improvement Trust Board are of such a nature that no rate or running contracts are fixed by the Stores Purchase Committee for their supply but only bulk orders are placed with several contractors against indents received by Departmental Officers after calling for tenders. Therefore the firm of Messrs. Gopalan & Co cannot be insisted upon to accept the rates secured by us on tenders, in the absence of a rate contract with them. A copy of the rate contract for Stencil Paper is placed below. If the Stencil Paper purchased by the Chairman is the same in quality, the rate specified in the rate contract has to be allowed but not otherwise.

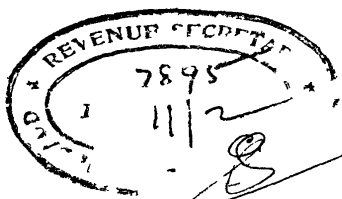
32) The manner of purchase made by the Chairman is irregular according to the Stores Purchase Committee Rules as the value of the purchase is stated to be Rs 866/10/- Quotations should have been called for before the purchase was made and the most favourable tenders accepted. The indent for these articles should have been sent to the Stores Purchase Committee.

Ru G. G.

[Signature]

Secretary,
Stores Purchase Committee

[Signature]



[Signature]
for
12/12/48

33) The opinion of the Secretary - above - is submitted for perusal and orders with

reference to para 29 supra

A | 34) The secretary, S P C is
of opinion that the firm of Messrs Gopalani
from whom the chairman & the
Trust would purchase stationery
and other articles, cannot be
insisted upon to accept the
rates approved by the S P C on
tenders, in the absence of a
rate contract with them

35) In view of the remarks at
para 32, the action taken by
the chairman in having purchased
the articles from the above said
firm without calling for tenders
is irregular as the firm cannot also
be asked to accept the approved
rates of the S P C for reasons stated
at 'A' above

B | 36) In the above circumstances
the best course would perhaps be
to sanction the purchase

2355 ~~4381~~ / ml
4381 / 4689

Purchase of stationery articles by the
Supply and Board 19
 following
 already made with the observations

The manner of purchase made
 by the chairman is irregular and it should
 have been called for before
 the purchase was made and the
 most favourable tenders
 accepted. The indent for these
 articles should have been sent
 to the S.P.C. in future, such
 irregularities should be
 avoided.

37/ submitted for orders with reference
 to para 29 supra

Para 38 The Secy, S.P.C. has not however
 16/2 answered the query. The form
 is a refused one and is amenable
 to some sort of control by the Govt.
 For (The Control for Steel books ^{was} made with
 16/2 the firm as seen from the encl. below note)

OFFICE OF THE MINISTER OF FINANCE & INDUSTRIES No 2074 Date 19/2/48
--

39) The suggestion at B

supra may be approved in
 the cases of this case

17/2

revised for 16/2/48

Minister
 Finance & Inds)

40) I agree

18/2/48
 19/2/48

41) Dft for 16/3
 11/8/48

Purchase of stationery 4689/4
by the T.T. Inc Trust (N.M.)

42) (a) A draft ^{letter} is put-up

(b) This will be re-submitted after issue of the
letter in regard to the other proposal
referred to by the super-govt stationery
at para 17 of the note

43) From approval
Rev Secy 15/3/48

45) Appd

16/3

46) Jmt 16/3/48

T,

The chairman, Mymet S

15269 & 21/3/48

Approves of the proposal with
certain observations

48) Re-submitted with reference to para
44 above

49) As seen from the note

of the Superintendent, govt stationery

Serial
No

deft at para 3 of the note,
only fifty percent of the available
stationery articles except the
fixed scale articles, which
are supplied on the strength of
the establishment, as per
economy order of govt have
been supplied to the chairman,
Cif Improvement Trust and
type against the annual
indent for 1947-48

50) He is of opinion that
as a special case another
25% of the indented available
quantities, excepting the fixed
scale articles, may be
supplied to the dept and the
present years supply namely
75% in total will be treated
as the base for future
annual supplies if approved

51) The note at para 17
further shows that another
25% as proposed above has
not been supplied so far,
for want of sanction
of govt

52) On the above matters,

4381/mc supply of stationery articles
to the Dyce Trust Board

File No

of 194

General and Revenue
Secretariat

Serial
No

The Superintendent of the proposal
of the Superintendent, Govt. Stationery
Dept. to supply during the year another
25% of the indented available
quantities to the Dyce
Trust Board and to treat
the supply as 75% (50%
already supplied + 25% to be supplied)
as the basis for future
annual supply may
be same time as

as referred to at para 50

53) Necessary orders have
been issued in the medical
branch in this respect

54) submitted for order
and the fact that the Government of India may be made of
the Dyce Trust Board

15/4 The Chairman of the Dyce Trust
Board whether the supply need for
the year 48-49 is adequate and outside purchases
are unnecessary and whether any special
direction to the Govt. Stationery Dept. is
called for

Pr. 15.4.48

(Per Secretary)

55) A draft letter is being

wa 22/4

57) Issue
Pr. 22.4.48

55)
yes

8

18/4

15.2.48

16/4

4381 56408/mc supply of stationery articles
to the Rymer Trustward for

47-48
from the chairman of the
Rymer Trustward

N A 5 c 196/47 S 21-4-48

Requests approval to his action
to purchase locally
certain stationery articles
required during the year 47-48

58) In view of the present
report of the chairman, letter
proposed at - from 54 is held
up

59) A revised draft is being
calling for further information

me
5/5-
Jan
5/5

60) may be appd

Rev secy for

Apt 5
S

1/2 issue

10/5 me

61) please bring up,

8/5

Ln

6408 J6811

Supply of Stationery
articles to the Dyne
Trust Board

To,
the chairman, Dyne TB
L 16755 S 11/5
calls for certain information

Telegram from the chairman,
Dyne Trust Board requesting
for the issue of early order
in the matter

63) submitted for formal receipt
of further information already called
for will now be awarded

ma 11/5-

64) yes still 20/5/48 & then
remind: if no reply
received by then
for
14/5/48

Hor
17/5

65) A reminder is given by

ma 5/6 Issue
P. P. 1/48

L 17341
5/6/48

ma
7/6

From the chairman, C I T
Board, Mysore

NO AS c 196/47 & 18/6/68

From the catan information
in the matter

66) The report of the chairman
in regard to the supply made
by the superintendent of govt
stationery against the indent
for the supply of the stationery
articles required for use in
his ^{office} during 48-49 is submitted
for perusal

67) The statement showing the
articles indented, supplied and balance
to be supplied is flagged P

68) On view of the ~~note~~ note
of the superintendent, govt stationery
dept at para 3 supra, the
superintendent may be requested

7864/ind supply of state-owned art to the Rymer Trust
- same,
to furnish ^{his opinion} ~~information~~ on the
following points: -

1) The extent to which
supply has been made during
the year 48-49 against the
indent of the Trust Board,

2) Whether it is possible
to supply the indented available
articles, excepting the fixed
scale articles, to the extent
of 75%, this being treated as
the final basis for future annual
supplies,

3) Whether the Trust Board
may not be permitted to
purchase the remaining quota (including the
~~quota~~ ^{fixed scale} _{articles})
from the firms
on the approved list of the
~~C.R.S.P.C.~~

4) 69) Meanwhile the Chairman of the
Trust Board may also be informed
29/6 that the question is under the Consd.

7864-
mal

Supply of stationery to Impm City Impst Trust Ltd

of Government and that order may be awarded. If however some articles are required viz recently he may make local purchases of ~~some~~ small quantities. From his present letter it would appear that he has not understood the instructions issued in the office letter of 31 3 48. There is no total prohibition of local purchase but what was taken exception to is the purchase made arbitrarily without calling for quotations and at rates which proved on verification to be exorbitant & fanciful in some cases.

~~Pr. 29/4/48~~ 70/Pl put up too djs-
accepted once for
2/7/48

11) A draft letter is forwarded to the chairman, C & T Board
Dy. Secy

7 2) After the issue of this letter, the file will be sent ~~immediately~~ to the ~~supdt~~; ~~govt~~ stationery ~~dept~~, if approved

mai
6/7

2 for
6/7

Immediate

210 file No ~~5073~~ d 6 7 48

73) Forwarded ~~my~~ into
Compliment to the Superintendent,
Bangalore
Government stationery, for forwarding
remarks on the response of the
Chairman ~~myself~~ & Board &
in the print - noted in para 6 & 8
(1) (2) (3) supra within
five days By order
Chairman

SLD

Sum Ks
Avt
7/7

6/27/48

6/17/48 In per se 10/48

22/7/48
74)

No S 76, 8 17-7-1948

Enclose one statement

Submitted --

1. The available stationery articles against 48-49 indent (as shown in the enclosed statement) have been supplied as per economy orders of Government keeping in view the standardized list and the last year's supply, except fixed scale articles which are supplied on the strength of the establishment as per rules

2 As a special case, if Government approve, another 25% of the indented stationery articles available in stock excepting the fixed scale articles will be supplied to the department, as per this Office Un-Official reply to S 594, dated 28th April 47. The department may have its standardized list revised keeping in view its present requirements and claiming only absolutely necessary articles, in view of the scarcity of these in the local markets

3 As per note to para 3 of the rules relating to supply and accounting of stationery articles, Heads of Departments are authorised to purchase locally stationery to the extent permissible as per stationery rules upto a limit of Rs 20/- in cases when the supply due from the Depot is not received in time, the stock of the same in the Stationery Depot is reported to be exhausted. Local purchase of stationery including the fixed scale articles which are permissible as per scale prescribed by Government and which are stocked and supplied by the Stationery Depot, without the specific sanction of Government and the Stores Purchase Committee is strictly prohibited

Superintendent, 17/7/48

Govt Stationery Depot, Bangalore

17th July 48
Sk

17/7/48

17/7/48

7864/hc supply of stationery art-

General and Revenue
Secretariat

File No

to the Dyce Trust Board
of 194 [App F III-2]

Serial
No

75) The remarks of the Superintendent
govt stationery report in regard
to the supply of stationery
articles made to the
Dyce Trust Board are submitted
for perusal vide para 74

76) In view of his previous
experience at para 74(2) supra
the superintendent may be
requested to supply another
25% indented articles

immediately. Then the chairman
may be requested to intimate
the exact requirement
of his office after the additional
supply of 25% is made

77) Submitted with a draft
letter to the superintendent
govt stationery report ^{and the to the chairman} for approval or other orders

22/7 78) Both the Dyce Trust Board
Rawse J for
23/7/48

79) As suggested by the
Supt Govt Staty he will be
requested to supply 25% of the
indented immediately & the chairman

745-
26/7

78642

File No

of 194

General and Revenue
Secretariat

Serial
No

C & I Bd Mysore will
be requested to furnish
further information as
proposed above

82) The two drafts
put up are for perusal
before issue

Minister -
Finance & Inds

28/7

84) Bellary 81) drafts appd
up also a
comparative
statement
the requirements
Bangalore
regime in Bd 13/9

83) M attend
15/9
T.O.

86) 92 structure
15/9/68

he Supdt. pub. stationery
2 2820 & 16-9-68

Requests him to come another 15/9/68

to,

he chairman, C & I Bd, Bangalore
2 2819 & 16-9-68
calls for further information

OFFICE OF THE MINISTER
FOR FINANCE & INDUSTRIES

No 674

Date 29/7/68

7864/mt: Supply of Stationery articles 31
to the Mysore Trust Board for 1948-49

85) submitted with a draft letter
calling for further particulars
from the Supt Govt Stationery
Dept vide order at para 82 above

ma
10/10
R 12 cont

86) J J Sme
for
10/10/48

To :
the Supt Govt Printing
Bangalore

L 3857/15-10-48

calls for an information

Letter no AS P R 6-c-
196/47-48 & 16-48 from
the chairman, Mysore of
Improvement Trust Board in
the matter

87) submitted with a note in
the matter. -

This relates to the proposal
of the chairman, Mysore of-Improvement
Trust Board to purchase locally

much of the stationery articles
as are not supplied by the
govt stationery dept

88) In this connection, kind
reference is invited to the remarks
of the superintendent, govt stationery
dept at para 3 supra. According
to his note certain stationery
articles are not stocked in
the stationery dept. At present
only 50% of available stationery
articles are being supplied to the
Trust Board office by the superintendent,
on the strength of the establishment
of the office, against the annual
indent, as per economy order of govt.

89) This year apart from the usual
supply of ~~25%~~ 50% the superintendent
was requested to supply and then
25% of the indented articles
to the Trust Board, in view of
the several representations
received in this office from
the chairman of the Trust
Board. It is reported that this has already
been supplied - vide pg 3.

90) The superintendent requests

to treat this supply namely 75% (50% usual supply + 25% issued to be supplied during 1948-49) as the basis for future annual supply ~~vis-à-vis~~ at for a 50 repeat this may be approved

91) In his present report, the chairman says that it is not possible to fix up the list of fixed scale articles on the strength of the establishment, in view of the changes in the establishment

92) But the chairman insists that the stationery rules applied to the govt depts need not be made applicable to the Trust Board, as adherence to these rules in his office has proved a great hindrance to get through office work smoothly

93) The superintendent of the stationery Dept at para 74 (3) says that as per standing order relating to the supply of stationery, Heads of Depts are authorised to purchase locally articles of stationery to the extent permissible upto a limit of Rs 20/- in cases when

the supply due from the Dept is
not received in time etc

~~Ex-74~~ 74) For the last two
or three years the chairman has
been requesting that he may be
permitted to purchase locally
rich articles as are not supplied
by the stationary Dept. He is
being permitted to purchase
these articles accordingly.

95) In order to avoid unnecessary
correspondence and in the interest of
the office work it is perhaps
desirable to fix up the quantities
to be supplied by the superintendent
govt stationary Dept. at 75% (as
proposed by the superintendent
himself) of the quantities available
articles as the basis for future
annual supply, to the office
of the Mysore conf. improvement
Trust Board

96) Though Heads of Dept
are not authorised to purchase

locally stationery articles ^{beyond} the limit of Rs 20/-, this ~~set~~ rule need not perhaps be strictly enforced in the case of the Trust Board, for reasons stated by the chairman. The chairman may therefore be permitted to purchase locally the articles which are not supplied by the Superintendent, ~~beyond~~ with the previous sanction of govt. subject to the condition that all such purchases should be made from the firms on the approved list of the S P C and that the expenditure in this behalf should be within the provision to be made in the budget estimates of the Trust Board every year.

PS

C

97) sanction may also be accorded to the purchase of articles required during the remaining part of the year. These are shown in the statement (filed) subject to the conditions referred to at "PS" above.

Purchasing stationery articles
3836/nd by the Mysore Trust Board

98) The funds referred to at para 81
95, 96(A) + 97 supra are submitted for orders

99) (The particulars, ~~supra~~ required
at para 82, supra have not been
received so far there will be
put up after the receipt of report
from the superintendent govt stationery
dept.)

na 23/11¹⁰⁰) There has been a lot of
avoidable correspondence in this
behalf

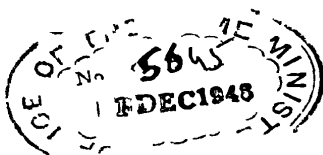
101) It is true that on account of the
expansion of the activities of the Mysore
City Improvement Trust Board there has
been a ^{late} increase in work requiring a
large number of stationery articles as
then before. It is found from the
references in this file that the
govt stationery dept is not able
to comply with the needs of
the Trust Board in full
the result is that the work

supply of stationery also to the Department
 3836/me
 is getting hampered and there 37
 is need to decentralize the
 power in my behalf
 102) Hence the proposals at A. B & C
 above which would meet the
 requirements of the case may
 be approved
 New Secy L
 24/11/48

103) I agree with the above
 views the proposals
 at A B & C may be
 approved

Home Secy (Thero' Edn Secy)
 105) Yes 1147 Jan
 24/11/48
 25/11/48

mech
 26/11



24/11/48
 29/11/48
 3/12
 3/12

1061 Dfl go pl
 11/12/48

107) A draft go is subp
 11/12 108) Some other
 14/12/48

3836
 4217 4686/mk Purchase of stationery
Articles by the Dyne TB

Letter NO A-5 P R C-196/47
 & 2-12-48 from the chairman,
 Dyne Trust Board
 Letter & 17-12-48 from the
 same officer

T,
 the chairman, Dyne TB
 the controller
 the Director of stationery
 & 6-5-86-8 & 16-12-48
sanctions the proposal

Letter & 2-12-48 and 17-12-48
 from the chairman, Dyne Trust
 Board

109) Submitted with reference
 to para 108 above orders have
 been issued. A draft reply
 is being sent to the chairman
 via

22/12
 P. 22 12 48

110) I have
 signed
 22/12/48
 to the chairman, C. G. B., Dyne
 L 7772/d 11/1/49

Purchase of stationery
— ⁴¹⁶⁵ ^{4686/4}
Letter no 5 1007 & 30-11-48

from the Director of Printing
& Stationery in the matter

in a comparative statement¹¹¹ the particulars received
from the Director showing the
stationery articles supplied
to the Dykes of Improvement
Trust Board and the savings
of improvement Trust Board,
against the ~~cost~~ actual made
by them are submitted
for perusal with reference
to the Minutes for Finance
& Industries at para 82 of
the notes

112) On view of the subsequent
orders at para 105 ~~of the~~ supra,
no action is perhaps called
for in the matter if approved,
this file will be recorded

WNO
MA
27/1/49
Pr
28/1/49

yes

for
28/1/49

B W 9/2

Appl of Statutory Provisions
By the T B

3) Submitted with a draft

Do remain as to

the superintendent of
the statutory department

Ref. from a - 1/1/48

in a
17/7
8-17-48

4) The file
has since
been
received
17/7

Letter no AS C-196/47 of 13/8/48
from the chairman of the
Trust Board in the matter

6721 5) The main file bearing D no
7864/47-48 has been submitted
to the Minister for Finance & Industries
on 28/7/48

6) As the chairman of the
Trust Board is urging for the
issue of early orders in the matter,
~~the chairman~~ the P A to the
Minister may be requested to
make the file available
with orders of the Minister

265 51287 / supply of state may not be the 3
myne Trust sound

there is also an early date

ma
7/9
7.9.48
This may be kind of lettered
to - immediately in view of

the reminder received from the
Chairman C. & D. B. myne
Please below

P A to the
minutes for Finance and
for
7.9.48

Please refer to this Office
Indent No in all your
correspondence

GOVERNMENT OF MYSORE

STORES PURCHASE COMMITTEE

Tel Address STORESEC
Code BENTLEY S

OFFICE OF THE SECRETARY
STORES PURCHASE COMMITTEE
UNITED INDIA BUILDING
SRI NARASIMHARAJA ROAD

No S P C 2621 22

Bangalore City, dated 7th August 1946
(S India)

To

- (1) MESSRS GOPALAN & Co, KRISHNA BUILDINGS,
AVENUE ROAD, BANGALORE CITY
- (2) MESSRS KHODAY RIBBON, CARBON & ALLIED
INDUSTRIES, 38, SANTHUSAPET, BANGALORE CITY

GENTLEMEN,

LOCAL INDENT No 8977

ENQUIRY No 7684

Supply of Dry type Stencils and Ink Tubes for use on Rotary Duplicators during 1946 47

With reference to your quotation received in response to the above enquiry, I write to request you to be so good as to enter order for the material described in the attached Schedule at prices specified therein and arrange to make supplies on indents from such of the Departmental Officers as may require the material and in such quantities as may be required by them from time to time, all indents being complied with within a fortnight from the date of receipt

The contract will be deemed to be limited to the quantities to be actually drawn by the Department

This contract will be in force for a period of one year from this date and the material will have to be supplied throughout the said period at the price accepted herein and no enhancement of the said price for whatsoever reasons can be granted

Please note that the materials to be supplied should strictly conform to the samples submitted by you and accepted by us, and to the specifications given above failing which they will be rejected. All rejected supplies should be replaced by correct materials within a week from the date of rejection. Failure to make supplies in time and in accordance with the quality ordered will entail cancellation of the contract and the purchases being made from other sources debiting the extra cost, if any, incurred by Government to you. In such an event, the Stores Purchase Committee also reserve the right to levy a penalty, as and by way of liquidated damages of 3 per cent of the value of the order

In the case of consignments intended for the Mysore State Railway, Railway Materials Certificates will be issued by the consignee to enable you to book the consignments at concessional rates of freight

The bills of cost should be sent in duplicate to the Indenting Officers who will arrange payment

Please acknowledge receipt of this communication. The above Indent Number should be quoted in all correspondence relating to this order

Yours faithfully,

D S RAGHAVENDRACHAR,
Secretary,
Stores Purchase Committee

Memo No S P C 2623 772, dated 1st August 1946

Copy of the foregoing is forwarded, with compliments, to —

- 1 The Heads of Departments
- 2 The Deputy Commissioners of Districts
- 3 Other Indenting Officers
- 4 The Comptroller to Government Bangalore
- 5 The Auditor Mysore State Railway Mysore
- 6 The Auditor Electrical Department Bangalore
- 7 The Financial Assistant to the Director of Public Instruction Bangalore
- 8 The Auditor Jog Project Hirebhasgar

The Indenting Officers are kindly requested to draw their quarterly or half yearly requirements in one lot and avoid sending piecemeal indents for small quantities

D S RAGHAVENDRACHAR,
Secretary,
Stores Purchase Committee

LOCAL INDENT No 8977

SCHEDULE OF ORDER

Placed with Messrs Gopalan & Co, Bangalore City —

Gestetner Stencil Paper I G G Foolscap size for Gestetner
Duplicators and for R R R Duplicators as per accepted
sample

Rs 5 per quire F O R
Bangalore

Placed with Messrs Khoday Ribbon, Carbon and Allied Industries, Bangalore City —

Stencil Ink in $\frac{1}{2}$ lb tubes purple or black for use on Gestetner
or R R R Duplicators (Inks Khoday make)

Rs 2 7 0 per lb F O R
Bangalore or any office
in Bangalore

D S RAGHAVENDRACHAR,
Secretary,
Stores Purchase Committee

A^c 376/46-47

Office of the Chairman,
City Improvement Trust Board,

Mysore, dated 30th June 1947

FROM

R RAI ACHANDRA RAO BHOMBRE, Esq., B A,
CHAIRMAN, CITY IMPROVEMENT TRUST BOARD,
MYSORE

TO

SYED ABDUL ALEEM, Esq., B A,
SECRETARY TO THE GOVERNMENT OF
HIS HIGHNESS THE MAHARAJA OF MYSORE,
REVENUE DEPARTMENT, BANGALORE

Sir,

Ref - Stationery articles required for use in this office
for the year 1947-48

I have the honour to state that an indent for supply of stationery articles required in this office during 1947-48 was sent to the Superintendent, Government Stationery, Bangalore in time, and he has supplied only very few items of articles as per statement enclosed. Some of the articles supplied are said to be subjected to economy orders, and the quantities indented for by this office have been accordingly reduced by the Superintendent. This Rule of economy orders cannot be made applicable to this office since the work in this office is not possible to be limited, as a number of schemes will have to be taken up as and when required. I therefore request that the general sanction of Government may kindly be obtained to authorise the Government Stationery Superintendent to supply the full quantity of articles indented by this office, as only the actual minimum requirements will have been included in our annual indent (as required in para 3 of his letter No S 3238 dated 26-6-47) Copy enclosed

tl

It is further stated in para 4 of his letter referred to above, that the following articles are not stocked for the general supply -

Rules books, punch, hand blotters, T W paper, -double demy duster cloth, Kohinoor drawing pencils, T V carbon paper double demy, pin sheets, pin cushions, country gum, T W eraser, calling bell, Typewriter oil, Mysore bond paper, paper weight etc, and the following articles are out of stock at present -

Tracing cloth, copying pencils, pad ink bottles, self-inking pads, stephen ink jars, shorthand pencils, T W Remington ribbons, plain carbon paper, black ink powder, thread white reels, Indian ink sticks and Bodamy demy paper etc

As these articles along with the other non-supplied items of articles as detailed in the enclosed statement are urgently required for the daily use of this office, they have to be purchased locally for the immediate use of this office

In the interest of this office work, it is arranged to purchase all

P T O

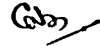
2.

the articles mentioned in the enclosed statement locally at Bangalore except the 23rd items supplied in part by the Stationery Superintendent, (Item Nos 2,5,6,7,9,14,15,16,19,20,22,23,24,25,26,27,34,36,40,41,50,61, 72, in the statement enclosed) The Storekeeper of this office has been deputed to Bangalore to purchase the articles at the most favourable rates after personally verifying the quality of the articles and necessary enquiry about the rates

I request the action taken by me in the circumstances may kindly be approved

I have the honour to be,
Sir,
Your most obedient servant,


Chairman.



HRS/4

Letter No S 3238 dated 26-6-1947 from the Superintendent of Stationery, Bangalore, to the Chairman, City Improvement Trust Board, Mysore

Re Balance of Stationery articles

With reference to your letter No A 5 C-376 of 46-47 dated 7-6-19 on the above subject, I have the honour to state as follows -

1) The receipt of four quires of T Stencil paper returned to this office by registered post has been acknowledged separately Duro Type T W Stencil paper (Gestetner No 62) is not stock in the Depot for general supply

2) Periodical articles such as Green Balze, pen-knife and scissors etc , will be supplied in exchange for old and unserviceable articles as per Appendices J & K, Rule 20 and 21 of the Rules relating to supply and accounting of Stationery articles

3) Sanction of Government is necessary to supply the indented quantities in full as per economy orders of Government and Stationery Rules

4) The following articles are not stocked in the Depot for general supply -

Ruled books, punch, hand blotters, T W paper Double dery, Dustur cloth, Kohinur Drawing pencils, T / carbon paper double dery, pin sheets, pin cushions, country gum, T W Eraser, calling bell, Typewriter oil, Mysore bond paper, paper weights etc

5) The following are out of stock at present -

Tracing cloth, copying pencils, pad ink bottles, self-inking pads, Stephen's ink jars, shorthand pencils T W Remington ribbons, ven carbon papers, black ink powder, thread white reels, Indian Ink sticks and Badary Dy 16 lbs , paper etc.

6) Special nibs like relieve, waverley &c , are supplied only to Dewans and Ministers as per - Stationery Rules

7) Such of the articles which have not been supplied at the time of annual supply for ant of stock will be supplied on receipt of fresh stock from the contractors

" Copy "

FRS/3


Chairman

CITY IMPROVEMENT TRUST BOARD, MYSORE

4

Statement showing the quantity of stationery articles indented to the Govt. Stationery Depot, Bangalore, and the articles supplied by him, and the balance to be supplied together with the additional articles required, for the year 1947- 1948.

Sl No.	Name of article-	QUANTITY.			
		Indented		Supplied	Balance required.
1.	White Ctde.	2	Rms	-	2 Rms.
2.	Cr. Laid Follscap	50	Rms	37½ Rms.	12½ Rms
3.	Rough Printing Paper	10	Rms	-	10 Rms
4	Brown Ctde. Royal 30 Lbs	2	Rms	-	2 Rms
5.	Badamy Demy	1½	Rms	15 Qrs	15 Qrs
6.	Typewriting Paper (Thick)	2	Rms	15 Qrs	1¼ Rms
7.	- Do - (Thin)	12	Rms	6 Rms	6 Rms
8.	- Do - Carbon (Single)	4	Boxes	-	4 Boxes
9.	Blotting Paper	1	Rm	0-7-18 Rms.	0-12-6 Rms.
10	Rules Follscap Books (2 Qrs)	36	Books	10 Bks.	26 Bks
11	- Do -- 1 Qr	36	"	20 "	16 "
12	- Do - Octavo ½ Qr	60	"	12 "	48 "
13	File Books	6	"	-	6 "
14.	Steel Pen nibs (in numbers)	1200	nibs	606 nibs	504 nibs
15	- Do- Holders "	60	No	27 No	33 No
16	Needles "	12	"	6 "	6 "
17	Indian Ink Sticks "	24	"	-	24 "
18	Thread white reels "	36	"	-	36 "
19	Sealing Wax Sticks "	12	"	6 "	Nil
20	Candles "	12	"	6 "	6 "
21	Black Ink Powder (Packets)	200	Pkts	-	200 Pkts
22	Red Ink " 2	150	"	28 Pkts.	122 Pkts
23	Black Lead Pencils (Number)	192	No	42 No	150 No.
24	Red and Blue Pencils "	12	No.	4 No	8 No
25	Blotting Pads (writing) "	6	No	4 No	-
26	India Rubber "	48	No	27 No	21 No.
27.	Cotton Tags	1500	Tags	750 Tags	750 Tags.
28.	Punch "	2	No	-	2 No
29	Remington T W. Ribbons ½" "	18	No	-	18 No
30	Hand Blotters "	6	No	-	6 No
31.	Relief Nibs	1	Box	-	-
32	Ammonium Cit us	1	Btls	-	2 Btls

32	Pottassium Permanganate (Red)	2	Btls	-	2	Btls.	5
34	Pencil Carbon Paper	6	Qrs	3	Qrs	3	Qrs
35	Pen Carbon	1	Rm	-	1	Rm	
36	Short hand note Books	12	Bks	12	Books	-	
37-	- Do - pencils (number)	12	No	-	12	No	
38	T # Gestetner (Durotype) No 62	192	No (sheets)	-	192	sheets	
39	Green Baize	12	Yds	-	12	yds.	
40	Cyclostyle Ink tube (numbers)	12		6	6	No	
41	Thabalk Thread	6	Lbs	6	Lbs	-	
41(a)	Wooden Rulers	6	No	-	6	No	
42	Wooden Ink stand	12	No	-	12	No	
43	T W. Paper thin (Double size)	2	Rms	-	2	Rms	
44	Duster cloth & Duster Chowk	100	Yds	-	100	Yds	
45	T. # Carbon Paper (D Size)	1	Box	-	1	Box	
46	File Bearers (in numbers)	96	No	-	96	No	
47	Ruled foolscap Books 4 Qrs	24	No	-	24	No	
48	- Do - 3 "	24	No	-	24	No	
49	- Do - Quarto Books	48	No	-	48	No	
50	Gloy Bottles	12	No	4	No	8	No
51	Pen Knife	2	No	-	2	No	
52	Scissors	2	No	-	2	No	
53	Glass Ink Bottles with Screw Tops	48	No		48	No.	
54	Officers' Ink Stand	4	No	-	4	No	
55	Stephens Ink Jars	3	Jars	-	3	Jars	
56	Kohinoor Drawing Pencils	48	No	-	48	No	
57	Pin Sheets. (Boxes)	72	Boxes	-	72	Boxes	
58	Paper Weight	12	No	-	12	No	
59	Pin cushions	6	No	-	6	No	
60	Gur	24	Lbs	-	24	Lbs,	
61	Self Inking Pens	6	No	6	No	-	
62	Pad Ink Tubes	24	No	-	24	No.	
63	Copying Pencils	12	No	-	12	No	
64	Wattmans Drawing paper white.	25	sheets	-	25	sheets	
65	T W Eraser	3	No	-	3	No	
66	Ink Eraser	6	No	-	6	No	
67	Crequewills	1	Card	-	1	card	
68	Colours	2	Boxes	-	2	Boxes	

MYSORE CITY IMPROVEMENT BOARD.

7

Statement showing the Stationary articles ~~required~~ *orders to be*
be purchased locally at Bangalore

Sl.No.	Name of articles required	Quantity.	Remarks.
1	White cartridge.	2-0-0	hrs.
2	Rough Printing paper	10-0-0	hrs
3	Brown Cartridge Royal 30 Lbs.	2-0-0	hrs
4	Type writing carbon (Single)	4	Boxes
5	Ruled Follscap Books (2 Quires)	2	Dozens
6	- Do - (1 quire)	16	Books
7	- Do - (Octavo $\frac{1}{2}$ Qr)	4	Dozens
8	File Books	6	Books
9	Indian Ink sticks	24	Sticks
10	Thread white reels	36	reels
11	Black Ink powder	200	Pkts.
12	Punch	2	No.
13	T.W. Ribbons (Remington $\frac{1}{2}$ ")	18	No
14	Hand Erasers	6	No.
15	Ammonium Citrus	2	Bottles
16	Potassium Permanganate (Fed)	2	Bottles
17	Pan Carbon	1	Quire
18	Short Hand Pencils	10	No
19	~~For Letterpress~~ <i>For Type</i> No. 62 Stencil Sheets. -----	100	Sheets.
20	Wooden Rules.	6	Only
21	T V Paper Thin (Double size)	2	Rears
22	T V Carbon Paper (Double Size)	1	Box
23	File Boards	90	Only
24	Rules Follscap Books of 4 Qrs	24	Only
25	- Do - 3 Qrs	24	Only
26	- Do - Quarto Books	48	Books
27	Penknife	2	Only
28	Scissors	2	Only
29	Glass Ink Bottles with Screw Top	48	Only
30	Officer's Ink Stand	4	Only
31	Stephens Ink Jars	3	Only
32	Whinoor Drawing Pencils	48	Only
33	Pin Sheets	72	Boxes

No. C -376/46-47 *Endone*

Office of the Chairman,
City Improvement Trust Board,

Mysore, dated 24th July 1947

FROM

R RALACHANDRA RAO BHOMBORE, Esq., B A.,
CHAIRMAN, CITY IMPROVEMENT TRUST BOARD,

MYSORE

TO

SYED ABDUL ALEEM, Esq., B A.,
SECRETARY TO THE GOVERNMENT OF

HIS HIGHNESS THE MAHARAJA OF MYSORE,
REVENUE DEPARTMENT, BANGALORE

SIR,

Subject - Purchase of Stationery articles required for the
use in this office during 1947-48



5/2

In continuation of this office letter of even number dated the 30th June 1947 forwarding the list of stationery articles required by this office but not supplied by the Stationery Depot and for the local purchase of which of which the sanction of Government had been asked for, I have the honour to state that the Store Keeper of this office was deputed to Bangalore, as already reported in the letter referred to above and the articles mentioned in the enclosed statement were purchased from Messrs Gopalan and Co, Bangalore. The bill in question has been passed and sent to the Comptroller for arranging payment pending sanction of the Government.

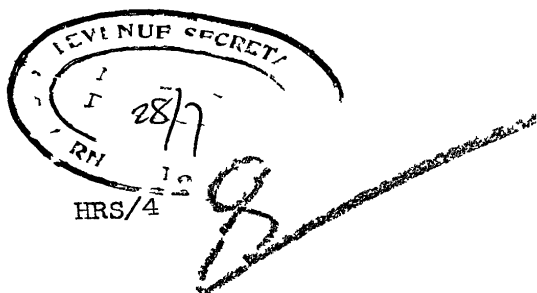
I therefore request that the sanction of Government may kindly be obtained at a very early date and communicated to this office and to the Comptroller to enable him to admit the claim.

I have the honour to be,

Sir,

Your most obedient servant,

[Signature]
Chairman



10

Copy of Memo No.N.T.294 dated the 7th August 1947
~~sent to the Controller~~ to the Government of Mysore, Bangalore,
~~Mysore, Chairman, City Improvement Trust Board, Mysore~~

The Bill of M/s N Gopalan & Co , Bangalore City for
the month of 3-7-47 for Rs 866-10-0 is
returned with observation
noted below -

The bill may be retransmitted to this office after
sanction of Government is received for the purchase

" Copy "


Chairman

IRS.

me

Statement showing the stationery articles purchased from M/s, Gopalan & Co. Bangalore, for the year 1947-48

Sl.No	Name of articles	Quantity
1	Typewriting Carbon paper	4 Boxes
2.	Ruled foolscap Bound books of 2 Qrs	24 Books
3	- Do - 1 Qr	16 Books
4	Ruled Quarto Books	48 Books
5	Pasting Files	6 Files
6	Drawing Ink Big size	12 Bottles
7	Ink packets	200 Packets ✓
8	Single Hole ~~punch~~ punches	2 Only
9	Typewriter Ribbons ✓	18 Only
10	Handblotters	6 Only
11	Gestetner Durotype Stencil Paper No 62	8 Quires
12	Round rulers big ✓	6 Only
13	Double F'cap Manifold Paper (T W Thin)	2 Reams
14	Brief size T W Carbon Paper	1 Box
15	File Boards	96 Only
16	Ruld F'cap books of 4 Qrs	24 Books
17	- Do - 3 Qrs	24- Books
18	Pocket size note Books (Octavo Size)	48 Books
19	Penknife <i>penknife not by purchase?</i>	2 Only
20	Scissors	2 Only
21	Stephens Ink Jar ✓	3 Jars
22	Paperweight	12 Only
23	Pincushion	6 Only
24	Country Gum	24 Lbs
25	Rubber stamp Ink bottles (small size) ✓	24 Bottles
26	Copying pencils	12 Only

Do

13

L 2615
d 14/8/67

Surg - purchase of stationery articles
required for the use in the Trust Board
Office - Mysore during the year 1947-48

Dear Sir,

In moving reference to the
Office No. 20120 dated 6-7-47 on
the above subject, I am desired to
request that the file may be returned, with
your remarks, very early.

Yr Sincerely

11/8/67

P 10

To Krishnamoorthy Chetty & Co.
Superintendent - B.H.
Govt. Stationery Mysore

14

Mem L-2616 d 1/4/47

copy we to be ^{at} ^{to} ^{the} ^{Chambers}

forward - Myrac, for info on with reference
to his letter no AS-C 326 d 26-9-47

Bo
for
for New Sec

No A5 C 376/46-47 *Continue*

Office of the Chairman,
City Improvement Trust Board,

Mysore, dated 19th August 1947
21

FROM N S HIRANNAYYA, Esq, M A,
CHAIRMAN, CITY IMPROVEMENT TRUST BOARD
MYSORE

To SYED. ABDUL ALTAH, Esq, B A,
SECRETARY TO THE GOVERNMENT OF
HIS HIGHNESS THE MAHARAJA OF MYSORE,
REVENUE DEPARTMENT, BANGALORE

Subject - Purchase of stationery articles required for the
use of the Office during 1947-48

In continuation of this Office letter of even number dated the 25th
July 1947 regarding the above, I have the honour to state that the purchase
of stationery articles have already been made as intimated in my previous
letter

The bill in question was sent to the Comptroller for arranging
payment pending sanction of the Government But the same has been re-
turned by the Comptroller for retransmitting the same after obtaining
the sanction of Government (vide copy of the memo enclosed)

I therefore request that the matter may kindly be treated as urgent
and the sanction of the Government kindly obtained early and communicated
to this office

I have the honour to be,

Sir,

Your most obedient servant,

N. S. Hirannayya
Chairman

*The enclosed file
has been sent to the*

*HRS/4
Sept. 1947 stationery report
unofficially its return
will be awaited sublt
M.A. 20/8
JA*

*This has been now back & report to
the ML Branch by the ML Branch
in three days also 3/9/47*

C No
 Ref on Pet No } 19 —19
 App No }
 Dis No
 Enclosure Dated
 Approved on
 Copied on by
 Exam ned on by
 Signed on Despatched on
 Entered in—
 Current { Register on
 Petition { By
 Appeal {
 Periodical
 Reminded on

WD 64963—GPB—1 00 000—16 12-46

DRAFT

16
 L 9796
 26/9/47

To

The chairman, C S T
 Board, Mysore
 Doke Abstract

Purchase of stationery
 articles required for
 use in the office of the
 Joint Board for 47-48

Sir,

with reference to the correspondence
 coming with your letter no AS c 376/46
 of 21-8-47 on the above subject,
 I am directed to request you to
 arrange to send in the first instance
 the bill of the articles purchased
 from Messrs Gopal and Co. as
 referred to in your letter of ²⁴26-7-47
 on the subject.

I have etc
 for
 Shree

N A5 C 376/46-47

Office of the Chairman,
City Improvement Trust Board,

Mysore, dated 25th Sept 1947

FROM N S HIRANNAYYA, Esq, M A,
CHAIRMAN, CITY IMPROVEMENT TRUST BOARD,
MYSORE

To SYED ABDUL ALEEM, Esq, B.A.,
SECRETARY TO THE GOVERNMENT OF
HIS HIGHNESS THE MAHARAJA OF MYSORE,
REVENUE DEPARTMENT, BANGALORE

Subject: Purchase of stationery articles required for the
use of the Office during 47-48

With reference to your letter No L 2616 dated the 14th August 1947 forwarding the copy of the D O letter No L 2615 dated the 14th August 1947 addressed to the Superintendent, Government Stationery, Bangalore, on the subject for returning the file, I have the honour to state that the articles mentioned in the statement enclosed to this office letter of even number dated 24/25th July 1947 were purchased and the payment has not been made by the Comptroller for want of authority of Government under the circumstances explained in my letter dated the 21st August 1947

The Firm's bill is pending in this office since July 1947 and the party is pressing for payment as the payment is abnormally delayed

I therefore request that the Comptroller to the Government of Mysore, Bangalore, may kindly be directed to admit the payment of the bill of Messrs Gopalan and Co, Bangalore. The final orders of the Government may also be kindly obtained and communicated for purchasing the stationery articles locally in case the articles are not supplied from the Government Stationery Depot, Bangalore.

Very early orders of Government is requested

I have the honour to be,
Sir,
Your most obedient servant,

Chairman

HRS/3.

No A5 376/46-47 *Emb file*

1953/m
Office of the Chairman
City Improvement Trust Board

18

Mysore Dated 1st October 1947
3

From *N. S. Hirannayya Esq M A*
CHAIRMAN CITY IMPROVEMENT TRUST BOARD
MYSORE

To, Syed Abdul Aleem, Esq, B A,
SECRETARY TO THE GOVERNMENT OF
HIS HIGHNESS THE MAHARAJA OF MYSORE
REVENUE DEPARTMENT BANGALORE

*mt
m. n. n. n.
6/10/47*

Sir
Re Purchase of stationery articles required
in this office during 47-48

With reference to your letter No L 9796 dated the
26th September 1947, I have the honour to enclose herewith
the original bill of the articles purchased from Messrs Gopalan
and Co, together with the objection memo of the Auditor, P W D
as desired in your letter referred to above for favour of in-
formation and to kindly obtain the sanction of Government early
for payment of the bill

I have the honour to be,
Sir,
Your most obedient servant,

N. S. Hirannayya
Chairman

HRS

To returned with reply.

19

Bangalore, dated 7/8/1947

Memo No. ~~T-N~~ ^{T.} 1. T 294

The Bill of M/S L. J. palani & co
in bill for the month of 3-7-47 for
Rs. 8.1.10 is returned with cheques na 1000
 noted below :—

Charles
Asst Auditor
Academy of Music

To

T Bond, ²Hyam

The M. was transmitted
to this of it

for the purchase

9. AUG 1947

三六四

50s bkg of 50 shts each in dup.—1.6 45

298147

OFFICE OF THE CHAIRMAN,
CITY IMPROVEMENT TRUST BOARD,

No *111657/W-48*
Sub-copy of bill
(original with)

Mysore, Dated, *29 7 1947*
11/8/47

FROM

THE CHAIRMAN,
CITY IMPROVEMENT TRUST BOARD,
MYSORE

005594

To



THE CONTROLLER TO THE GOVERNMENT OF

HIS HIGHNESS THE MAHARAJA OF MYSORE, *per sample*

BANGALORE

SIR,

I have the honour to request that you will kindly arrange payment of
Rupees *Eight hundred and sixty six* *and six paise*

to the parties noted overleaf and in due course debit this Division

2 Particulars for the amounts to be paid with the full address of the parties will be found overleaf

3 The documents referred to in column 2 of the statement are enclosed

4 I certify, that the materials and stores charged for in the bill have been brought on the respective registers, on *27 47* and that all materials and stores are being duly accounted for and verified as required by rules

5 I certify that the purchases billed for have been received in good order, that their quantities are correct and their quality good, that the rates paid are not in excess of those accepted by the Stores Purchase Committee and the market rates and that suitable notes of payment have been recorded against the original indents and invoices concerned to prevent double payments

I have the honour to be,
Sir,
Your most obedient servant

[Signature]
Chairman

29/7

[PTO]

1 Name and full address of the Firm	M/S Gopalan and Co Stationery Merchants Krishna Building Avenue Road Bangalore
2 Particulars of the voucher on which payment is requested together with the voucher in original, an abstract copy of the same or particulars of articles ordered in brief	Bill No 10511/37 4700-866-100 Covered in copy of Stationery articles submitted 10260
3 Whether the articles have been received?	yes
4 Cost of materials	Rs 866-100
5 Cost of shifting and other charges, if any, to be paid	—
6 Total payments advised to be made	Rs 866-100
7 Name of work to which are ordered	office use
8 Amount of estimate	6,000/-
9 Outlay to-date	—
10 Outlay during the year up to date including present item	866-100
11 Particulars in brief as to the terms of the contracts and previous payments made, if any	—

FORM 53 (Old 27)

APPENDIX XII—SERIAL No 43

Certificate to be attached to the Detailed Contingent bill of M/S Gopal Rao & Co
bill of Stationery materials - Mysore
Chopman & Co Building, Avenue Road Mysore
 the Improvement Trust Board Mysore
 relating to the Office for the month of April 47
 for Rs 866-10-0

1 I certify that purchases of articles have been made in accordance with the rules laid down by Government for the purchase of Stores (*vide* also Appendix XII, Mysore Civil Account Code, Vol I)

2 I certify that the quantities noted in the bill are correct, the quality is good, the rates paid are in accordance with the rates
 with those accepted by the Stores Purchase Committee
at the Head of the Department after calling for
 tenders, and that, the articles charged for in the bill have been brought on the stock accounts on (date) 7 7 47

3 I certify that suitable notes of payment have been recorded against the indents and invoices concerned

4 I certify that all commission—wholesale, retail or special—obtainable in respect of the Purchases included in this bill have been recovered and that the amount of such commission, in whatsoever manner received has been credited to Government in cash vide dated _____ Treasury

Or

No commission has been allowed by the Firm

5 The tender system was not followed in purchasing items because They were urgently needed for the office use & request
has been made to Govt in the matter & the copy
enclosed over the bill & copy kindly be passed for
payment proceeding Signature and Designation of Drawing Officer Secretary
of Government

Dated

Countersigned

Station

Dated

Mysore29 7. 47_____

Chairman,
Improvement Trust Board,
Mysore
Officer

NB—Such of the Certificates as are not necessary should be scored out and those retained should be initialed by the Head of the Office

No **G.-376/46-47.**

Office of the Chairman,
City Improvement Trust Board,

Mysore, dated **24th July 1947**

FROM

R. RAMACHANDRA RAO BHOMBORE, Esq., B.A.,
CHAIRMAN, CITY IMPROVEMENT TRUST BOARD,
MYSORE

TO

SYED ABDUL ALIEM, Esq., B.A.,
SECRETARY TO THE GOVERNMENT OF
HIS HIGHNESS THE MAHARAJA OF MYSORE,
REVENUE DEPARTMENT, BANGALORE

SIR,

**Subject:- Purchase of Stationery articles required for the
use in this office during 1947-48.**

In continuation of this office letter of even number dated the 30th June 1947 forwarding the list of stationery articles required by this office but not supplied by the Stationery Depot and for the local purchase of which the sanction of Government had been asked for, I have the honour to state that the Store Keeper of this office was deputed to Bangalore, as already reported in the letter referred to above and the articles mentioned in the enclosed statement were purchased from Messrs. Gopalan and Co., Bangalore. The bill in question has been passed and sent to the Comptroller for arranging payment pending sanction of the Government.

I therefore request that the sanction of Government may kindly be obtained at a very early date and communicated to this office and to the Comptroller to enable him to admit the claim.

I have the honour to be,

Sir,

Your most obedient servant,

(Sd) R Ramachandra Rao Bhombore
Chairman.

HRS/4.

" Copy "


Chairman

No 45-C-276/46-47 *Subme*

23557ml 24
Office of the Chairman
City Improvement Trust Board

Mysore Dated 30th Oct 1947

From N S Hirannayya Esq M A

CHAIRMAN CITY IMPROVEMENT TRUST BOARD
MYSORE

Syed Abdul Aleem, Esq, B A,

SECRETARY TO THE GOVERNMENT OF
HIS HIGHNESS THE MAHARAJA OF MYSORE
REVENUE DEPARTMENT BANGALORE

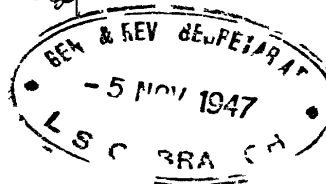
Re Purchase of stationery articles required
during 1947-48

In continuation of this office letter of even No dated
3-10-47 regarding the above and the bill of M/S Gopalan &
Co, Bangalore for R 866-10-0 etc, I have the honour to
enclose herewith the letter dated 15-10-47 from M/S --
Gopalan & Co, Bangalore, for favour of kind information,
and to kindly obtain the orders of Government for the --
payment of the bill

I have the honour to be,
Sir,
Your most obedient servant,

VNP

Chairman
Chairman



25

MYSORE CITY IMPROVEMENT TRUST BOARD

Copy of letter No nil dated the 15th Oct 1947 from Messrs Gopalan & Co.,
Bangalore City, addressed to the Chairman, City Improvement Trust Board,
Mysore

--

With reference to your letter No A5-C-376/46-7 dated 8th Aug 47,
regarding our bill amount of Rs 866-10-0 towards the supply of stationery -
articles to you We have to bring to your kind notice, that we have not
yet received our above bill amount so far We request you to kindly -
remit us the above bill amount so far

Thanking you and awaiting the remittance per return of post

"Copy"

W. S. S. S.
Chairman.

VNP-

26

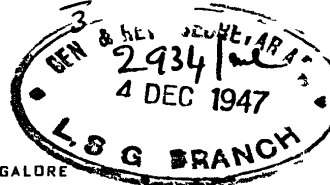
No 5 C 376/46-47

Office of the Chairman
City Improvement Trust Board

Mysore, Dated 2nd December 1947

From N S Hirannayya Esq M A
CHAIRMAN CITY IMPROVEMENT TRUST BOARD
MYSORE

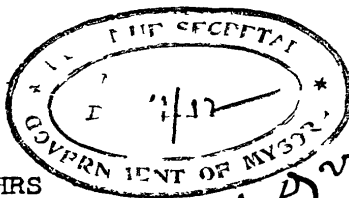
To, Syed Abdul Aleem, Esq, B A,
SECRETARY TO THE GOVERNMENT OF
HIS HIGHNESS THE MAHARAJA OF MYSORE
REVENUE DEPARTMENT BANGALORE



Ans 29/5/53

Subject - Purchase of stationery articles and
Bill of M/s Gopalan & Co, Bangalore,
for Rs 866-10-0

I have the honour to invite your kind reference to
this office letter of even number dated the 30th Sept 1947
3rd Novr
and request you kindly to obtain early orders of Government
for the payment of the above bill of Messrs Gopalan & Co ,
Bangalore, for Rs 866-10-0 as the claim is getting too old and
the firm is pressing for payment



I have the honour to be,
Sir,
Your most obedient servant,

[Signature]
Chairman

HRS

no no 121 27/11/47
L 11505
4 12 47

pl issue an
immediate remittance
for duty
4/12/47

No 5 : 376/46-47 *Letter*

Office of the Chairman
City Improvement Trust Board,

27

Mysore, Dated 9th Dec 1947

From *N. S. Hirannayya Esq M A*
CHAIRMAN CITY IMPROVEMENT TRUST BOARD
MYSORE

To *Syed Abdul Aleem, Esq, B A,*
SECRETARY TO THE GOVERNMENT OF
HIS HIGHNESS THE MAHARAJA OF MYSORE
REVENUE DEPARTMENT BANGALORE

3254
17 DEC 1947
G, BRANCH
18/12/47

Sub - Purchase of stationery articles & bill of
Messrs Gopalan & Co, Bangalore for Rs 866-10-0

In continuation of this office letter of even number
dated the 2nd December 1947, I have the honour to enclose
herewith the letter dated the 28th November 1947 in original
received from Messrs Gopalan & Co, for favour of information
and to kindly arranging for obtaining the sanction of Govern-
ment for the same at an early date, since the Firm is press-
ing for payment

An early compliance is requested

I have the honour to be,
Sir,
Your most obedient servant,

For Chairman
(Chairman absent from Hd quarters)
(Draft approved by Chairman)

HRS

*paludan
is written
1/11/47*

28

APPROVED FIRM BY THE GOVT OF MYSORE

TELEPHONE NO 2508

GOPALAN & Co.,

Wholesale & Retail Stationers Paper Merchants Govt Contractors Suppliers to Leading Firms
 Banks Rubber Stamp Makers & Sole Agents for D GESTETNER (India) Ltd
KRISHNA BUILDINGS

AVENUE ROAD**BANGALORE CITY**

Ref _ _ _ _

Date 28th NOVEMBER '47

The Chairman,
 The City Improvement Trust Board,
MY S O R E

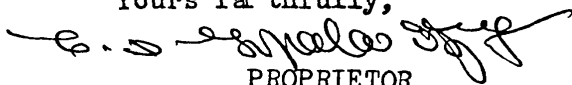
Dear Sir,

Re Bill No 10511, dated 3rd July '47
 for Rs 866 10 0

We have to bring to your kind notice, that We have not yet received the above bill amount, towards the supply of Stationery articles, in spite of such a long time We shall thank you to kindly send us the bill amount IMMEDIATELY.

Thanking you and awaiting the remittance per
 return of post

Yours faithfully,


 PROPRIETOR

G 1464
 2/12/47

Since 7
 As

29 NOV 1947

29/11/47

N S Hanamayya M A
CHAIRMAN

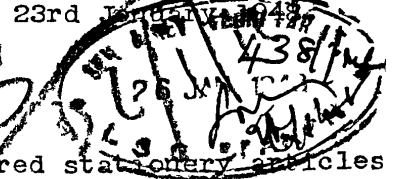
no receipt

ml 12-47-17

29

CITY IMPROVEMENT TRUST BOARD
MYSORE

D O No A5 C-376/46-47 *Endone*

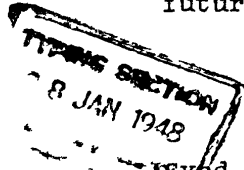


Dear Mr Aleem

ml 12-47-17

36
154

I write to inform you that the required stationery articles to this office during 1947-48 was purchased from Messrs Gopalan & Company, Bangalore, in anticipation of Government sanction under the circumstances explained in this office letter of even number dated the 20th June 1947. The bill of the Firm was sent to the Comptroller for arranging payment pending sanction of Government and the same was also communicated to Government on the 25th July 1947. The bill in question was returned by the Comptroller with the observation that the sanction of the Government has to be obtained before passing the bill. Hence a reference was further made to Government on 21st August 1947 and a reminder was also sent on the subject on 27th September 1947. The original bill of the Firm was also sent as desired in your letter No L 9796 dated the 26th September 1947 and subsequent reminders were also issued from this office on the dates noted in the margin and no ----- reply is so far received till now
Dated, 28-10-1947)
" 2-12-1947)
" 11-12-1947)
----- The Firm is pressing for payment since the bill is pending since July 1947. Letter dated the 3rd January 1948 received from the Firm is herein enclosed in original for favour of kind information and to kindly arrange to obtain the sanction of Government at an early date to pass the bill and to purchase the stationery articles locally in future



Yours sincerely,

Abdul Aleem

Resd Abdul Aleem, Esq, B A,
Secretary to the Government of
His Highness the Maharaja of Mysore,
Revenue Department,
Bangalore

The file has been sent to the secy S P C on 15/1/48. A draft reply is being sent to the chairman.
signature
27/1/48

APPROVED FIRM BY THE GOVT OF MYSORE

TELEPHONE NO 2508

30

GOPALAN & Co.,

Wholesale & Retail Stationers Paper Merchants Govt Contractors Suppliers to Leading Firms
Banks Rubber Stamp Makers & Sole Agents for D GESTETNER (India) Ltd
KRISHNA BUILDINGS

AVENUE ROAD

REGISTERED

BANGALORE CITY

Ref —

Date 3rd JANUARY 1948

The Chairman,
The City Improvement Trust Board
M Y S O R E

Registered

Dear Sir,

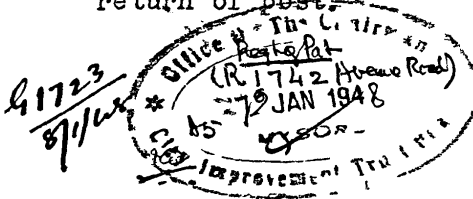
Re Bill No 10511, dated 3rd July '47
for Rs 866 10 0

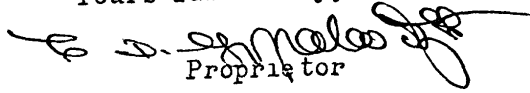
In spite of our several repeated reminders,
We have not yet received the above bill amount towards
the supply of Stationery articles, to you Please note
if the amount is not received within a week from the date
of this, we will proceed against ^{you} to recover the above amount
from you

Thanking you and awaiting the remittance per
return of post.

Yours faithfully,

Proprietor




Proprietor

32.35

L/3132

Dear Sir,

4.2.68

31

In reply to your²⁰ letter

NO A5C-376/46478 23-1-48, re
the purchase of stationery articles
from Messrs Gopalani & Co, I am

~~desirous~~ desirous to state

that the disposal of ^{the} has been
delayed because the question ^{has been}
discussed because the price had to be ^{discussed}
under the consideration of the ^{higher rate}
the ^{matter is}

and that ~~the~~ orders ^{of} ~~the~~ ^{may} be awarded
in the matter



N S Hiranmayya M A
Chairman, C & T Board,

B
27.1.68

Thy. Sec

P. Sitaramiah B A BL
CHAIRMAN

CITY IMPROVEMENT TRUST BOARD
MYSORE

Date 13th March 1948

D O No A5 C 376/46-47 Subme

Dear Mr Syed Abdul Aleem,

19/3 With reference to your D O letter No L 13182 CM dated the 4th February 1948 intimating that the bill of Messrs Gopalan & Co, Bangalore, towards the cost of stationery articles supplied to this office is under consideration of Government and the orders of Government may be awaited in the matter, I write to enclose herewith a copy of letter dated the 5th March 1948 received from the Firm in the matter for favour of information and early sanction of Government, as the party has stated that the bill will be handed over to his Solicitor for further action, if the claim is not settled immediately

An early reply is awaited

Yours sincerely,

C. Sitaramiah
14/3

Syed Abdul Aleem, Esq. B A,
Secretary to the Government of,
His Highness the Maharaja of Mysore,
Revenue Department,
Bangalore

12/5
13
10/3

Sub to
The connected file bearing D no 3254
has already been submitted with a draft
letter affirming the fine chase made in this
respect the receipt of the file is awaited

wa
23/3 ^{for} _{no recd}

orders have since
been issued - vide paras supra

Letter dated the 5th March 1948 from Messrs Gopal & Co., Bangalore City, to the Chairman, City Improvement Trust Board, Mysore

Re: Our Bill No 10511 dated 3rd July 1947
for Rs.866110-0

We very much regret to inform you, that in spite of our several repeated reminders to you, that we have not yet received the above bill amount towards the supply of Stationery articles. If the amount is not settled forthwith, we will be handing over the bill to our Solicitor to take necessary action against you.

Thanking you and awaiting the remittance per return of post.

" Copy "

B. K. Annas
11/2

HRS/3.

Chairman
B.
12/3

~~5 copies~~

To, Mr ml 12-47-18 324
The chairman, C & T Board,
Mysore

subject - purchase of statuary
articles

Sir,

With reference to the
correspondence coming with your
letter no A 5 c 376 / 46-47
of 23-1-48 on the above
subject, I am directed
to convey the approval of
govt to the purchase of
the statuary articles

Typed
5 ~~copies~~ of file #2
please

// ~~as shown in the statement~~
~~afforded at a total~~
Rs 866-10 ^{made} from Messrs
Gopalan & Co, Bangalore
subject required for use
in your office during the
year 47-48 ~~subject to~~
~~the following observations~~

I am directed to observe in this
connection that the manner of
purchase made in this ^{matter} ~~subject~~
is irregular, quotations should
have been called for before
the purchase was made
and the most favourable
tenders accepted of the

incident of these articles should
 have been sent to the ^{secretary} stores
 purchase committee in future
 such irregularities, should be strictly

original avoided
 The bulk of the articles
 purchased with the objection
~~was made by the A. S. J. P. W.~~
~~(received with your letter~~
~~of 2/10/47 on the subject~~
 is returned here with

I have etc

16/3/48
 J. R. Secy

memo L. 15270-2

31.3.48

copy of the above a-f-w-a-2-2 w/c
 to the Secy, S P C with reference
 to his unofficial note on the subject
 for information

2) The committee to go to

3) The sub-secy - S P C to the Secy Dept-1
 with reference to his note no 51540
 of 11-12-47 on the subject

30

Secy

Reverse of

P. 13348

GOVERNMENT OF HIS HIGHNESS THE MAHARAJA OF MYSORE

d. 152269/mh. 12-47-18
 No *L-112*

General and Revenue Secretariat,
 Dated Bangalore *31* March 8

FROM

The Secretary to the Government of His Highness the Maharaja of Mysore,
 Revenue Department

To

The Chairman,
 City Improvement Trust Board,
 Mysore

Subject Purchase of stationery articles
 - - - - -

With reference to the correspondence ending with your letter No A5 C 376/46-47 dated the 23rd January 1948 on the above subject, I am directed to convey the approval of Government to the purchase of the stationery articles at a total cost of Rs 866-10-0 made from Messrs Gopalan & Co, Bangalore, required for use in your office during the year 1947-48. I am to observe that the manner of purchase made in this connection is irregular. Quotations should have been called for before the purchase was made and the most favourable tenders accepted or the indent of these articles should have been sent to the Secretary, Stores Purchase Committee. In future such irregularities should be strictly avoided. The original bill of ~~the~~ the articles purchased is returned herewith.

I have the honour to be,
 Sir,
 Your most obedient servant,

(Sd) Syed Abdul Aleem

Secretary to Government,
 Revenue Department

E

Memo No *L 152270-2* Dated, Bangalore, *31 3 48*

Copy of the above is forwarded with compliments to

- (1) The Secretary Stores Purchase Committee, with reference to his unofficial note on the subject, for information
- (2) The Comptroller to Government
- (3) The Superintendent, Government Stationery Depot with reference to his ~~mem~~ No S 1540 dated 11-12-47 on the subject

y

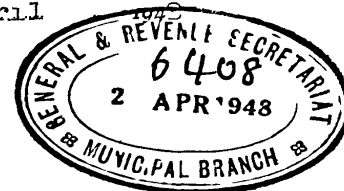
By Order,
[Signature]
 For Secretary to Govt.
 Revenue Dept

P Sitaramiah B A B L
CHAIRMAN

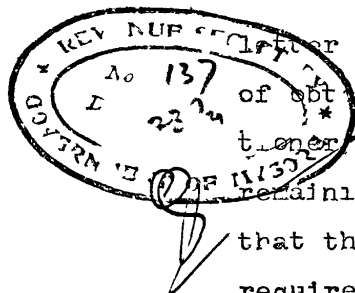
CITY IMPROVEMENT TRUST BOARD
MYSORE

Date 21st April

D O A5 C 196/47-48



Dear Mr Syed Abdul Aleem,



I write to invite your kind reference to this office letter of the even number dated the 12th March 1948 in the matter of obtaining sanction of Government for purchasing certain stationery articles required for the use of this office during the remaining portion of the official year 1947-48 and to inform you that the work of the office cannot be run properly without the required stationery articles. The Superintendent, Government Stationery, Bangalore, has also been requested vide this office even number dated the 31st March and 3rd April 1948 for the immediate supply of the said stationery articles. But no reply is so far received from him.

*For Ham
By
re/elees*

Hence the articles mentioned in this office letter of the even number dated the 12th March 1948 and other materials if any required for the immediate use, the same will be arranged to be purchased locally at current market rates.

The action taken by me may kindly be approved, and communicated to this office for reference.

Yours sincerely,

B Sitaramiah

Syed Abdul Aleem, Esq, B A,
Secretary to the Government of
His Highness the Maharaja of Mysore,
Revenue Department,
Bangalore

21/4

To,

L 16759

38

the chairman, C & T Board,

Hydrabad

Sir,

with reference to your letter
no DO AS C 196/47-48 & 21/4/48
re the purchase of stationery
articles required for use in
your office during the year 1947-48
I am directed to request you
to furnish information on the
following points

1) ~~Whether the stationery~~
~~articles purchased from~~
~~Messrs~~ 1) Whether it is necessary
to purchase stationery
articles in addition to those
purchased from Messrs
Gopal Rao & Co at a cost
of Rs 866-10-0 during the year

the year 1947-48

2) What is the total supply made against the indent by the suplt govt stationery during the current year

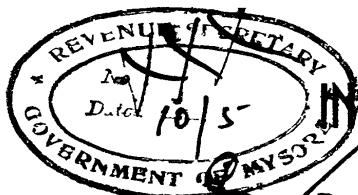
3) What will be the cost of the stationery articles ~~to be~~ proposed, to be purchased now (details re name of articles to be ^{also} given) and ^{to} be given)

4) Whether the supply made by the suplt govt stationery for the next year is adequate

5) Whether any special directions are called for to the suplt of the govt. stationery dept for the supply ^{of articles} for 1948-49

May be heated as immediate & a reply sent within three days with a copy of your letter of 12/3/48 on the subject for 10/5/48 ^{for 10/5/48} ^{for 10/5/48}

C 3



INDIAN POSTS AND TELEGRAPHS DEPARTMENT.

No

M. Meera

Received here at _____ H _____ M

12/25
O ME MYSORE 10 RAJ 14



REVENUE SECRETARY BANGALORE

REFERENCE TWENTY SECOND APRIL STATIONERY PLEASE EXPEDITE
OPDERS

CHAIRMAN

12/32

The sequence of entries at the beginning of this telegrams is— class of telegram time handed in serial number (in the case of foreign telegrm only) office of origin date service instructions(if any) and number of word

This form must accompany any enquiry respecting this telegram

S Murthy & Co printers Madras

P S G

~~the~~ year 1907-1912

1. 15th - is the total supply

No A5 C 196/47-48 Sub 1 Muth

Received 25/6/48
Office of the Chairman
City Improvement Trust Board
Mysore Dated 17th June 1948
at 3 PM
hu

From

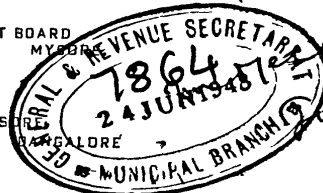
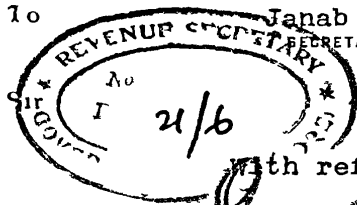
Sri P. Sitharamaiah, B A, B L,

~~XXXXXX XXXXXX XXXXXX XXXXXX~~
CHAIRMAN CITY IMPROVEMENT TRUST BOARD
MYSORE

To

Janab Syed Abdul Aleem, B A

SECRETARY TO THE GOVERNMENT OF
HIS HIGHNESS THE MAHARAJA OF MYSORE
REVENUE DEPARTMENT
BANGALORE



With reference to your letter No L 16759 dated 11th May '48 requesting to furnish certain information for sanctioning the additional purchase of stationery articles for 1947-48, I have the honour to inform you that no additional supply is required for 1947-48, as the official year has already come to a close

An indent was placed with the Superintendent, Government Stationery, Bangalore, for the supply of stationery articles required for 1948-49. But the Superintendent has only supplied a very few articles by reducing the indented quantity and remarked that the other articles are out of stock. In this connection, I write to state that this kind of difficulty is being experienced every year and such of the non-supplied articles and the balance of articles out of the articles supplied were purchased locally by deputing the Store-keeper to Bangalore. This was objected to by Government and strict instructions were issued not to make such heavy purchases without obtaining the previous sanction of Government.

In order to avoid all these troubles sanction of Government may kindly be obtained authorising this office to go into local purchases, if the Superintendent, Government Stationery fails to supply the required quantity of articles indented by this office and the articles that are out of stock in the Stationery Depot.

A statement showing the details of articles indented supplied, non-supplied and the balance of articles to be purchased is herein enclosed for favour of information and to kindly obtain the sanction of Government for purchasing the quantity of articles ^{24/6} stated in column No 5 of the statement enclosed by deputing the Store-keeper to Bangalore, with an advance.

This may kindly be treated as very urgent and orders of Government obtained at an early date and communicated to this office for reference.

I have the honour to be,
Sir,
Your most obedient servant,

O. S. S. S. S.
Chairman

HRS/4

1/6

or

CITY IMPROVEMENT TRUST BOARD, MYSORE

42

STATEMENT SHOWING THE STATIONERY ARTICLES INDENTED, SUPPLIED
AND BALANCE TO BE SUPPLIED FROM GOVERNMENT STATIONERY SUPPL-
INTENDENT, BANGALORE FOR THE YEAR 1948-49

Sl No (1)	Names of Articles Indented (2)	Quantity Inden- ed (3)			Quantity supplied (4)			Balance Requir- ed (5)			Remarks (6)
		R	Q	S	R	Q	S	R	Q	S	
1	Rough Printing Paper	12	0	0				12	0	0	
2	Foolscape Paper 10 Lbs	50	0	0	20	0	0	30	0	0	
3	Brwon Cartr ^{ge} ad/Royal 30 ~~31~~ LB	24	0	0				24	0	0	
4	Badami Demy 14 Lbs	0	12	0				0	12	0	
5	Typewriting Paper thick single sheets	2	0	0	0	15	0	1	5	0	
6	- DO - Thin	12	0	0	6	0	0	6	0	0	
7	- DO - Double sheets (Thin)	2	0	0				2	0	0	
8	Blotting Paper	0	18	0	0	6	6	0	11	18	
9	Pencil Carbon Paper	0	2	0	0	2	0				
10	7Pen -DO-	0	1	0	0	1	0				
11	White Tap ^s keins	NO	12			6			6		
12	Typewriting Carbon Paper single	6 Boxes			0	15	0	2 1/4 Boxes.			
					or 3 3/4 Box						
13	Ruled Foolscape Books	2 Qrs	24 Books					24 Books			
14	- DO -	1 Qr	24 "					24 "			
15	-DO- Octovo,	1/2 Qr	48 "					48 "			
16	File Books	6	"					6	"		
17	Steel Pen Nibs	NO	864		354			510			
18	" " Holders	NO	48		28			20			
19	Needles	NO	12		6			6			
20	Indian Ink	Sticks ~~12~~	12					12			
21	Thread White Reels	NO	24					24			
22	Sealing Wax Sticks	1 Gross No	12		6			6			
23	Candles	NO	12					12			
24	Black Ink Pow ^d er Packets	NO	150					150			
25	Red - DO -	84			2 3/4 or 16 Packets			68			
26	Black Lead Pencils	NO	144		43			101			
27	Red & Blue Coloured Pencils	"	12		3			9			
28	Blotting Pads		4					4			
29	Indian Rubber		48		11			37			
30	Cotton Tags		1500		750			750			

or

	(2)	(3)	(4)	(5)	(6) <i>4m</i>
	<u>Page 2 (Contd) ,</u>				
31	Punch	2		2	
32	Remington T W Ribbon 1/2"	18	9	9	
33	T W Carbon Sheets double size	1 Box		1 Box	
34	Relief Nibs	Gross 1		1	
35	Amonium Citrate	2 Boxes <i>11bs</i>		2 Boxes <i>11bs</i>	
36	Potassium Perusanate Red	2 "		2 "	
37	Shorthand Note Books	NO 24		24	
38	-do- Pencils	12		12	
39	T W Stencil Paper	250 sheets		250 sheets	
40	Green Baize	12 yds		12 yds	
41	Cyclostyle Ink Tubes	12 Tubes,	6	6	
42	Thabalak Thread	6 Lbs		6 Lbs	
43	File Boards	NO 150		150	
44	Ruled Foolscape Books	4 qrs Nos 24		24	
45	-do-	3 qrs Nos 24		24	
46	Quarto Books	1 qrs " 48		48	
47	Big Size Glass Ink Bottles with screw top	NO 48		48	
48	Gloy Bottles	" 12		12	
49	Stephens Ink Jars	" 3		3	
50	Kohinoor Drawing Pencils	" 24		24	
51	Pen Sheets in Box	" 72 Boxes		72 Boxes	
52	~~Green~~ Gum	24 LBs		24 LBs	
53	Self-Inking Pad	" 6	6	--	
54	Pad Ink Tubes	" 24	24	--	
55	Copying Pencils	" 12	12	--	
56	Waterman's Drawing Paper	25 sheets	12 or S -6) D -6)	13 sheets	
57	T W Erracer	NO 2		2	
58	Ink -do-	" 6	6	---	
59	Colours	NO 2 cakes		2 cakes	
60	Croque wills	1 cord		1 cord	
61	Brushes	NO 6		6	
62	Tracing Cloth	2 Rolls	1 Roll	1 Roll	
63	Tracing Paper	2 "		2 "	
64	T W Oil	1 Bottle		1 Bottle	
65	Mysore Bond Paper(For Blue Printing)	2 reams		2 reams	
66	Hand Blotter	NO 6		6	

or

		(2)	(3)	(4)	(5)	(6)
67	Wooden rulers	NO	6		6	
68	Wooden Ink Stand	No	6		6	
69	Duster Cloth & Chowkas		100 yds		100 yds	
70	Pen-Knife	No	2		2	
71	Scissors	No	2		2	
72	Officers Ink stand	No	3		3	
73	Paper Weight	No	12		12	
74	Pin Cushions	No	6		6	
75	Bar soap	No	12		12	
76	Hand Stencil Paper			0 4 0		Not required Hence returned to the Sta- tionery Supdt

① கிழவனின்

113 CHAIRMAN,
CITY IMPROVE TMT TRUST BOARD,
MYSORE

MSR 17/6.

P. Sitaramah B A B L
CHAIRMAN

CITY IMPROVEMENT TRUST BOARD
MYSORE

Date - 11th August 1948
13

D O No A5 C-196/47-48



Dear Janab Syed Abdul Aleem,

Sub:- Purchase of stationery articles locally at
Bangalore by deputing the Store Keeper

With reference to Government Order No L 1129-30/M

12-47-28 dated the 3rd August 1948 sanctioning the purchase of certain stationery articles locally for the use of the Trust Board Office, during 1947-48, I write to state that the articles now ordered to be purchased were proposed to be purchased for use during May and June 1948 and the sanction of Government was sought for (vide this office even number dated the 12th March 1948) In spite of number of D O reminders sent to Government for kind sanction of the local purchases, no communication was received up to 10th May 1948 Hence a telegram was sent for kind instructions of Government in going for local purchases in view of the urgency explained in the original letter of this office referred to above But reply was received from Government (vide No L 16759 dated 11-5-48) calling for certain information on five points for sanctioning this purchase

In the meanwhile the Stationery Superintendent has supplied the stationery articles required for 1948-49 as per Annual Indent Hence the question of purchasing the articles mentioned in this office letter of even number dated the 12th March 1948 was dropped and a reference was again made to Government (vide this office letter of even number dated 18th June 1948) as a ^{reply} ~~reply~~ to your letter No L 16759 dated the 11th May 1948 for kindly obtaining the sanction of Government for the local purchase of all the non-supplied items of stationery articles from the Government Stationery Department, Bangalore, as per statement appended to the said letter and D O reminder was also sent on 8th July 1948 for favour of obtaining early orders of

P T O

Government on the subject

But I regret to state that no sanction is received till now

In this connection, I would like to point out that the routine office work will really suffer for want of stationery articles and hence such references will have to be disposed of at your earliest convenience, in the interest of the office routine

This question is pending since a long time and I earnestly request that the sanction of Government may be obtained early and the same communicated to this office for further action

Yours sincerely,

① Subramaniam
" 12/8

Janab Syed Abdul Aleem, B A ,
Secretary to the Government of
His Highness the Maharaja of Mysore,
Revenue Department,
Bangalore

<u>Stationery articles indented</u>		<u>Supplied.</u>
31	Ammonium Citrus 2 bottles	--
32	Pottassium Perusinate 2	--
33	Pencil Carbon paper <u>R. O. S.</u> 0- 2- 0	<u>R. O. S.</u> 0- 2- 0.
34	Pen Carbon Paper 0- 1- 0	0- 1- 0.
35	Shorthand Note books 24	--
36	-do- Pencils 12	~~12~~
37	T.W. Stencil Papers. 250 sheets	96 sheets.
38	Green Balze 12 yards	P.A.
39	Cyclostyle Ink tubes. 12	6
40	Thabalak Thread 6 lbs	--
41	T W Thin Paper (Double Size). 2- 0- 0	--
42	Gloy bottles 12	--
43	Stephens Ink Jars 3	--
44	Drawing Pencils 24	--
45	Self Inking Pads 6	6
46	Pad Ink bottles 24	24
47.	Waterman's Drawing Paper 25	0- 0- 12
48	Ink Erasers 6	6
49	Crow Quiles 1 card	--
50	Colour@s 2 boxes	--
51	Brushes 6	--
52	Tracing Cloth 2 rolls	1 Roll.
53	Tracing paper 2 rolls	--
54	Indian Ink sticks 12	--
55	Copying Pencils 12	12

for B. M. Alkary
 for ~~Superintendent.~~
 Govt. Stationery Depot
 17/11/17

Statement showing List of articles indented and articles
supplied by this Office during 1948-49.

<u>Office</u>	<u>Stationery articles indented</u>			<u>Supplied</u>			
		R	Q	S	R	Q	S
Chairman, City Improvement Trust Board, <u>M y s o r e</u>	1 Rough Printing Paper	12-	0-	0	--		
	2 Cr Laid F'cap Dft	50-	0-	0	20-	0-	0
	(a) Paper.						
	(b) B Single -do-						
	3 Br Ctidge Royal 30 lbs paper.	1-	4-	0.	--		
	4.Badamy Demy 16 lbs	0-	12-	0	--		
	5.T.W.Thick paper	2-	0-	0.	0-	15-	0.
	6 T.W.Thin paper	2-	0-	0	6-	0-	0.
	7.T.W.Carbon paper	6	boxes		0-	15-	0.
	8 Blotting Paper.	0-	18-	0.	0-	6-	6
	9.Ruled F'cap Bks 2 Qrs	24			--		
	10 -do- 1 Qr	24			--		
	11 " Octavo ½ Qr	48			--		
	12.File Books	6			--		
	13.Steel Pen nibs	864			354		
	14. -do- holders	48			28.		
	15 Needles	12			6		
	16 White tape skeins	12			6		
	17.Thread White Reels	24			--		
	18 Sealing Wax sticks I Gr	12			6	II	grade.
	19 Candles	12			--		
	20.Black Ink Powder.	150	big	Pks	--		
	21.Red Ink Powder	84	-do-		2	2/3	pks
	22.Black lead pencils	144			43		
	23.Coloured pencils	12			3		
	24 Blotting pads	4			--		
	25.India Rubber.	48			11		
	26.Cotton Tags.	1500			750		
	27.Punch	2			--		
	28.Remington T W Ribbons	18			9		
	29 T.W Carbon sheet (double size)	1	box		--		
30.Relief nibs	1	pkt		--			

49

To, $\frac{d\ 2820}{169\ 48}$ ^T aft-
the superintendent, ^gto stationery
dept

Sir,

with reference to your
unofficial note no S 76 & 17-7-48
re the supply of stationery articles
to the Dyne of Improvement
Trust Board for the year 48-49,
I am directed to request you
to kindly supply another 25% of
the indicated articles available
in stock (except the fixed
scale articles) to the Trust Board
immediately ~~and a report of~~
A report of action taken
may kindly be ~~submitted~~ ^{sent} to
this office within five days

I have done

[Signature]
R. S. Sanyal
Principal

II 1/11

To, $\frac{d\ 2819}{169\ 48}$

the chairman, C. S. T. Board,
Dyne

Sir,

with reference to your letter
no AS c 196/47-48 & 18-6-48

re the purchase of stationery articles for 48-49, I am directed to state that the sub post stationery depot has promised to supply to your office another 25% of the indented stationery articles available in stock, excepting the fixed scale articles and that necessary ~~instructions~~ ^{orders} have been ~~issued~~ ^{given} to the sub post to supply the same immediately.

In this connection, the sub post stationery depot, who was consulted in the matter, ~~is~~ has opined as follows:—

please type
 here paras 1, 2 &
 line of para 2
 and para 3 of the
 note of 17-7-48
~~in the note in~~
 para 74 ~~of the~~
 note.

~~On~~ On receipt of the
 rem. advs of the Superintendent,
 I am to report you to intimate
 the ^{exact} requirement of your office

51

(of both stationery and press
scale articles) after the
receipt of a written ad 25%
from the gov^t stationery
dept. - ~~is~~ a statement showing
the particulars of articles
still required & the ^{probable} ~~probable~~
cost thereof may ^{kindly} be
sent

~~Pending final order of Govt. - no~~

I have etc

for
Reverse
28/7
for
m. r. v.

C F 69]

No

Date

61 52
MEMO 2702
OFFICE OF
The Superintendent
Govt Stationery Depot, Bangalore
PLACE ..

To

The Secretary to Government,
Revenue Department,
Bangalore

Sir,

With reference to your letter
No L 2820, dated 16th Sept 48,
authorising the supply of 25% of the
indented stationery articles to the
Chairman, City Improvement Trust
Board, Mysore, for 1948-49, except
the fixed scale articles, I have the
honour to state that available sta-
tionery articles have been supplied
on 27-9-1948 as desired by you

The supply now made includes
balance due on indent for 48-49 plus
25% special supply

Yours faithfully,

Patel

Sk

Superintendent 28/9/48

28/9

To, Mr Supt Govt Printing L. 3857 15/10/48
Bangalore

53

Sir,

In continuation of this
office letter no L 2820 of 16-9-48
re the supply of stationery
articles to the Mysore
Improvement Trust Board for
the year 48-49, I am directed
to request you to send a
comparative statement
showing the articles ^{used} and
the articles supplied to the
Bangalore and Mysore
Improvement Trust Board during
the year 48-49, apart from
the supply of ^{and then 25%}
~~of the~~ to the Mysore

534

Improvement Trust sound as requested
~~proposed~~ in this office letter
under reference

sincerely
Yours
J. B. W. S. C.
P-12 over

No A5 PR 6-C 196/47-48

Ans 2 Sh.

mk. 12-47-31

Office of the Chairman,
City Improvement Trust Board,

55

Mysore, Dated 11th Novr 1948

From

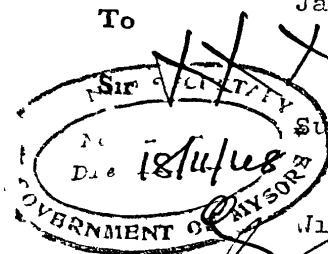
Sri P. S. Saramiah Esq BA BL
CHAIRMAN CITY IMPROVEMENT TRUST BOARD

To

Janab Syed Abdul Aleem, B A ,
SECRETARY TO THE GOVERNMENT OF
HIS HIGHNESS THE MAHARAJA OF MYSORE
REVENUE DEPARTMENT BANGALORE BRANCH



recd
18/11/48



Sub - Obtaining the sanction of Government to purchase stationery articles locally by deputing the Store-keeper to Bangalore

With reference to your letter No L 2819 dated 16th Sentr 1948 intimating the opinion of the Stationery Superintendent and requesting to send a statement showing the details of articles required with costs, I have the honour to state that the Stationer Superintendent, has opined in paras 1 2 of the above letter that the articles in question were supplied as per economy order of Government keeping in view the standardized list of the last year's suppl and that this department may have its standardized list revised keeping in view of the present requirements etc In this connection, I am to state that no standardized list can be kept up so far as this office is concerned, as the work of this office is not of a uniform routine nature The consumption of stationery articles will be abnormal specially when schemes relating to new layouts etc , are taken up For example during the last four months of the current year heavy quantity of writing and drawing materials were spent in connection with the Housing Scheme and other works taken up It is also not possible to fix up the list of fixed scale articles on the strength of the establishment For instance, the posts of the Land Acquisition Officer and the Sub Engineer were abolished, and appointments of some other officers were proposed to be sanctioned in connection with certain public works In such cases the standardized list as proposed by the Stationery Superintendent is not at all possible to be kept up

As per Para 3 of the above letter, the stationery and other articles which are out of stock have already been ordered to be purchased in small scale in the local market here To quote an instance the stencil sheets, pen nibs and pens are out of stock and on account of this the Trust Board meetings and other office works cannot be suspended Hence these articles have been ordered to be purchased in the local

at all scale in the interest of office

It is only since about a year the stationery articles are being obtained from the Stationery Depot in order to avoid the local prices as far as possible. But under the present circumstances strict adherence to the stationery rules prescribed for Government Office has proved a great hindrance to get through office work smoothly. Orders of Government may be obtained to purchase such of the articles as are not supplied from Stationery Superintendent in local market. While the expenditure under this head in Government Department mainly depends upon the allotment made under this head in the General State Budget, the expenditure under this ^{head} is office purely depends upon the allotment made under the Board Budget and no difficulty will be experienced for shortage of funds on account of extra supplies and emergency requirements. Under these circumstances, I wish to point out that the proposal of the Stationery Superintendent is not possible to be applied to this office. Statement showing the actual quantity of stationery articles indented, received and balance available on 1-11-1943 is herewith enclosed together with a Statement 'B' showing the actual quantity of articles to be purchased for use during the remaining period of 1943-49. The cost of these articles will have to be ascertained from the local dealers locally from Bangalore.

I therefore request that the sanction of Government may kindly be obtained on the following points

(a) To purchase articles mentioned in Statement 'B' enclosed for use during 1943-49

(b) To purchase locally every year such of the indented articles of stationery, etc., which are not supplied from the Stationery Depot

(c) To issue instructions to the Superintendent, Government Stationery to comply with the intent of this office in full without any objection and to intimate immediately on receipt of the same as to the articles not available in the Stationery Depot

Yours faithfully,

O. Sankaralingam
Chairman 15/11
SM

STATEMENT

Statement showing the details of Receipts, Issues & Balance of Stationery Articles for four months during 1948-1949 8 e., from 1st

No	Details of stationery articles	Indent for 48-49 sent to Govt Stny Depot	Stationery Articles purchased from 1-7-48 to 1-11-48 for 1948-49			Balance due from Government Stationery Depot
			Supplied from Govt Stationery Depot	25% additional qty supplied	Purchased locally for immediate use	
1	2	3	4	5	6	7
1	Rough printing paper	12-0-0	-	-	-	12-0-0
2	Foolscap paper 10 lbs	50-0-0	20-0-0	36 5 0	-	-
3	Brown Cartridge Royal 30 lbs	24-0-0	-	-	-	24-0-0
4	Badami De my - 14 lbs	0-12-0	-	0 18 0	-	-
5	Blotting paper	0-18-0	6-6-6	-	-	0-11-18
6	Typewriting paper thick (single) sheets)	2- 0-0	0-15-0	-	-	1- 5- 0
7	-do- thin do	12- 0-0	6- 0-0	1 10 0	-	4 10 0
8	-do- do (double sheets)	2- 0-0	-	-	-	2 0 0
9	-do- Carbon papers (single)	6 boxes or 1- 5-0	0-15-0	0- 7-12	-	0 02-12
10	-do- do (double)	1 box or 0- 4-4	-	-	-	0 4 4
11	Remington T / Ribbon 1/2" size	18 No	9	4	-	5
12	Pencil carbon papers	0- 2-0	0- 2-0	0 1 0	-	-
13	Pen carbon paper	0- 1-0	0- 1-0	0 0 12	-	-
14	White Paper Slabs	12	6	3	-	3
15	Rule Foolscap Books 4 dis	24	-	-	-	24
16	-do- do 3 "	24	-	-	-	24
17	-do- do 2 "	24	-	-	-	24
18	-do- do 1 "	48	-	-	-	48
19	-do- do Quarto 1 or	24	-	-	-	24
20	-do- do Octavo /qr	48	-	-	-	48
21	File covers with flap & tabs	150	-	-	-	150
22	-do- for posting papers	6	-	-	-	6
23	Steel pen nibs	No 864	354	-	-	510
24	Relief nibs	Gross 1	-	-	-	1
25	Steel pen holders	No 48	28	-	-	20
26	Needles	No 12	-	3	-	9
27	Thread white Reels	No 24	-	18	-	6

--- L... T... BOARD
STATIONARY

to every Articles in the Office of the City Improvement Trust Board, Mysore,
08e, for 1st July 1943 to 1-11-1948

Balance due from Government Stationery Depot	Receipts	Opening balance on 1-7-48 including original supply as per indent	Receipts during 1948-49 from 1-7-48 to 1-11-48	Locally purchased	Total Receipt including Balance	Articles issued during 48-49 from 1-7-48 to 1-11-48	Balance available in stock on 1-11-48	Remarks
7	8	9	10	11	12	13	14	15
12-0-0	-	0 4- 0	-	-	0 4 0	-	0 4 0	
- 1x 6-5-0	29- 5-12	36 5 0	-	-	65 10 12	18 10 2	47 0 10	
24-0-0	-	0 1 0	-	-	0 1 0	0 1 0	-	
- 0-6-0	-	0 18 0	-	-	0 18 0	0 1 0	0 17 0	
0-11-18	-	0 6 6 $\frac{1}{2}$	-	-	0 6 6 $\frac{1}{2}$	0 1 18 $\frac{1}{2}$	0 4 12	
1- 5- 0	-	0 7 8	-	-	0 7 8	-	0 7 8	
4 10 0	-	3 16 16	1 10 0	-	5 6 16	4 0 0	1 6 16	
2 0 0	-	-	-	-	-	-	-	
0 12-1 $\frac{1}{2}$	-	0 12 12	0 7 12	-	1 0 0	0 7 10	0 12 14	
0 4 1	-	0 0 12	-	-	0 0 12	-	0 0 12	
5 No	21	4	-	-	25	4	21	
- 0-1-0	0 3 0	0 1 0	-	-	0 4 0	-	0 4 0	
- 0-0-12	0 1 0	0 0 12	-	-	0 1 12	-	0 1 12	
3	6	3	-	-	9	-	9	
24	4	-	-	-	4	2	2	
24	7	-	-	-	24 7	6	1	
24	12	-	-	-	12	12	nil	
48	27	-	-	-	27	12	15	
24	50	-	-	-	50	12	38	
48	42	-	-	-	42	6	36	
150	61	-	-	-	61	20	41	
6	-	-	-	-	-	-	-	
510	304	-	-	-	304	298	6	
1	-	-	-	-	-	-	-	
20	29	-	-	-	29	2	27	
9	10	3	-	-	13	5	8	
6	4	18	-	-	22	1	21	

57 58

28	Sealing wax sticks	12	6	3	-	3	-	0
29	Candles	12	-	-	-	12	-	4
30	Black Ink Powder Packets	150	-	7	-	143	-	0
31	Red Ink Powder "	84	16	-	-	63	-	5 2/3
32	Pad Ink Tubes	24	24	-	-	-	-	3
33	Self Inking Pads No	6	6	-	-	-	-	14
34	Blotting Pads 10	4	-	-	-	4	-	3
35	Stephenson Ink Jars "	3	-	-	-	3	-	-
36	Cyclostyle Ink Tubes	12	6	3	-	3	-	7
37	T / Stencil paper (Gestetner)	0-10-10	-	-	0- 1- 0 0- 9-10	-	-	19
38	Black Lead Pencils	144	43	-	-	101	-	0
39	Copying Pencils	12	12	-	-	-	-	1
40	Red & Blue coloured pencils	12	3	-	-	9	-	5
41	Koninck Drawing pencils	24	-	-	6	18	-	2
42	Shortland pencils	12	-	8	-	4	-	1
43	Shortland Note books	24	-	-	-	24	-	8
44	Mattings Drawing sheets	25	12	-	12	1	-	12
45	Lysole Bond Paper (for blue print only)	2-0-0	-	-	-	2 0 0	-	50
46	Tracing paper - Roll	2	1	-	-	1	-	1
47	Tracing cloth "	2	1	-	-	1	-	1
48	Sensitised paper	-	-	-	-	-	-	-
49	Ammonium Citrate Bottles	2	-	-	4 lbs	-	-	-
50	Liquor Ammonia	-	-	-	2 "	-	-	-
51	Potassium Perussate (red)	2 Bottles	-	-	4 "	-	-	-
52	Indian Ink Sticks	12	-	-	-	12	-	-
53	Colours	2 cakes	-	-	-	2 cakes	-	-
54	Croque Mills	1 Cord	-	-	-	1 cord	-	6
55	Brushes	6	-	-	-	6	-	-
56	India Rubber	48	11	8	-	29	-	-
57	T / Eraser	2	-	-	-	2	-	39
58	T / Ink Eraser	6	6	-	-	-	-	-
59	Gum	24 lbs	-	-	-	24 lbs	-	6
60	Gloss bottles	12	-	-	-	12	-	-
61	Pin sheets in packets 72 bo 100 pcks	-	-	-	-	72	-	-
62	Pin cushions	6	-	-	-	6	-	1
63	T / Oil	1 bottle	-	-	-	1	-	2
64	India blotters	6	-	-	-	6	-	-
65	Golden rulers	6	-	-	-	6	-	2
66	Pen knives	2	-	-	-	2	-	6
67	Scissors	2	-	-	-	2	-	1
68	Officers Ink S and	3	-	-	-	3	-	1
69	Green Dye	13 yds	-	-	-	13 yds	-	1
70	Big size cut glass Ink bottles with green tints	48	-	-	-	43	-	-

10	3	-	13	-	13
4	-	-	4	-	4
0	7	-	7	1	6
5 2/3	-	-	5 2/3	5	2/3
28	-	-	28	8	20
14 -	-	-	14	-	14
3	-	-	3	-	3
-	-	-	-	-	-
7	3	-	10	4	6
1-19	-	-	0- 2 19	0 2 19	-
50	-	-	50	36	14
21	-	-	21	3	18
5	-	-	5	-	5
2	-	6	8	3	5
1	8	-	9	-	9
8	-	-	8	8	-
12	-	12	24	24	-
650	-	-	650	100	550
1	-	-	1	1	-
1	-	-	1	1	-
-	-	-	3	3	-
-	-	-	4 lbs	4 lbs	-
-	-	-	2 lbs	2 lbs	-
-	-	-	4 "	4 "	-
-	-	-	-	-	-
-	-	-	-	-	-
6	-	-	6	-	6
-	-	-	-	-	-
9	8	-	47	2	45
-	-	-	-	-	-
6	-	-	6	6	-
-	-	-	-	-	-
-	-	-	-	-	-
1	-	12	13	13	-
2	-	-	2	-	2
-	-	-	-	-	-
2	-	-	2	-	2
6	-	-	6	-	6
1	-	-	1	-	1
1	-	-	1	-	1
-	-	-	-	-	-
-	-	-	-	-	-

ABSOLUTE CIVIL IMPROVEMENT BOARD

STATEMENT 'B'

Statement showing the actual quantity of stationery articles required during 1948-49 for eight months (1-11-48 to 30-6-49)

Sl No	Sl No in Stt 'A'	Name of Articles	Qty Re-quired.	Remarks
1	1	Rough printing paper	12 Reams	
2	6	Time rating paper(Thick) single	2 "	
3	7	do Thin	6 "	
4	8	do ~~Thin~~ (double)	1 "	
5	9	do carbon papers (single)	1 "	
6	10	do do (double)	1 "	
7	15	Roolex foolscap book - 4 qrs	24 No	
8	16	do	3 " 24 "	
9	17	do	2 " 24 "	
10	18	do	1 " 36 "	
11	21	File Boards ^{1/2} flap & tape	100 "	
12	22	do for posting circulars	24 "	
13	23	Steel Pen nibs	300 "	
14	24	Ballpoint Nibs	1 Gross	
15	30	Black ink powder packets	100 P'ts	
16	31	Red ink do	50 "	
17	35	Stevenson Ink Jars	3 "	
18	36	Cyclostyle Ink Tubes(~~station~~)	6 Tubes	
19	37	T Stencil Paper (Cestetner ~~62~~)	1 Ream	
20	33	Black lead pencils	100 No	
21	40	Red & Blue coloured pencils	6 "	
22	41	Robinson Drawing pencils	12 "	
23	42	Shorthand pencils	4 "	
24	43	Shorthand note books	24 "	
25	44	Water Drawing sheets	24 "	
26	46	Tracing paper	1 Roll	
27	47	Arising cloth	1 "	
28	49	Ammonium Citrate	4 lbs	
29	51	Potassium Prussate 700	4 "	

2.

30	52	Indian Ink Sticks	12 "
31	53	Colours	2 cakes.
32	51	Croque Mills	12 No.-----
33	55	Brushes	6 "
34	57	Typewriter Erasers	3 "
35	58	T / Ink Erasers	3 "
36	59	Gum	24 lbs
37	60	Gloy Bottles	6 No
38	61	Pin sheets in ~~packets~~ boxes	50 boxes of 100 packets in each box
39	63	Typewriter Oil	1 Bottle
40	64	Hand lotters	3 No
41	66	Penknives	2 "
42	67	Scissors	2 "
43	68	Officers ink stand	4 "
44	69	Green Baize	13 yds
45	72	Duster Cloth	100 yds

RS/3

J. S. Mahalingam
Chairman
SM

Name of stationery articles indented and supplied by the City
Improvement Trust Boards, Bangalore and Mysore

Names of stationery articles	City Improvement Trust Board, Bangalore			City Improvement Trust Board, Mysore		
	Quantity Indented	Quantity supplied		Quantity Indented	Quantity supplied	
1 Azurelaid F'cap, 15 lbs	--	--		--	--	
2 Creamlaid F'cap, Dft 10 lbs. Buff	10 0 0	6 0 0		12 0 0	37 10 0 (white)	
(b) Badamy single						
-do- 10 lbs ~~Buff~~ White	25 0 0	9 0 0		50 0 0		
3 Bro m Ctdge Royal, 30 lbs	10 0 0	5 0 0		1 4 0	0 15 0	
4 Badamy Demy 16 lbs	5 0 0			0 12 0	0 12 0	
5 T W paper thick	10 0 0	5 0 0		2 0 0	0 15 0	
6 -do- thin	25 0 0	10 0 0		12 0 0	6 0 0	
7 T W carbon paper	2 0 0	1 0 0		1 4 0	0 15 0	
8 Blotting paper	0 12 0	0 9 0		0 18 0	0 6 6	
9 Blank f'cap books, 2 qrs	50	--		24	~~10~~ m	
10 do- Quarto, 1 qr	50	--		24	~~20~~ m	
11 -do- Octavo, 1/2 qr	100	--		48	~~12~~ m	
12 Copying pencils	12	6		12	12 ✓	
13 Steel pen nibs	2000	792		864	354 ✓	
14 -do- holders	100	30		48	28 ✓	
15 Needles	12	6		12	6 ✓	
16 White tape skeins	12	6		12	6 ✓	
17 Thread white reels	12	6		24	12 ✓	
18 Sealing wax sticks, I Gr	--	--		12	6 sticks ✓	
19 Candles	25	--		12	-- ✓	
20 Black Ink powder, packs	25	7½		150	7 packs	
21 Red -do-	15	2½		84	2 2/3 ✓	
22 Black lead pencils	200	48		144	43 ✓	
23 Coloured pencils	12	6		12	3 ✓	
24 Blotting pads	3	--		4	-- ✓	
25 India Rubber	100	25		48	11 ✓	
26 Cotton tags	1000	500		1500	750 ✓	

Names of stationery- articles.	City Improvement Trust Board, Bangalore		City Improvement Trust Board, Mysore	
	Quantity Indented	Quantity supplied	Quantity indented	Quantity supplied
27 D O covers	500	--	--	-- /
28 Remington T W ribbons	12	--	18	9 /
29 Oliver -do-	12	--	--	-- /
30 Tracing cloth	5 rolls	2 rolls	2 rolls	1 roll /
31 Ink jars	5	--	3	-- /
32 Self Ink pads	20	8	6	6 /
33 Pencil carbon paper	--	--	0 2 0	0 2 0 /
34 Pad ink bottles	12	--	24	24 /
35 Pen carbon paper	---	--	0 1 0	0 1 0 /
36 Shorthand note books	--	--	24	12 /
37 -do- pencils	12	6	12	12 /
38 Quick-fix	6 bottles	3 bottles	12 bottles	4 bot
39 T W Stencil paper	--	--	0 10 0	0 4 0
40 Saucer sets	12	1 set of 6	--	--
41 Crow quills	50	--	1 card	12
42 Sponge	3	--	--	--
43 Thablak thread	10 lbs	5 lbs	6 lbs	3 lbs
44 Drawing paper	10 rolls	2 rolls	--	--
45 Drawing paper D E	200	0 4 0	25	0 0 12
46 -do- S E	100	0 2 0		
44 Colour cakes	12 doz	12 colours	2 boxes	-- /
45 Drawing pencils	50	24	24	-- /
46 Ink and Pencil erasers	--	--	6	6 /
47 Drawing brushes	25	--	6	6 /
48 Tracing paper	15 rolls	--	2	-- /
49 ~~Indking~~ Indian ink sticks	--	--	12	-- /
50 Cyclostyle Ink tubes	--	--	12	6 /
51 <u>File 1500/48</u>	--	--	6	--

Govt Stationery Depot,
Bangalore,
11th Nov 1948

Sk

Director, 29/11/48
Printing & Stationery
69 *29/11/48*

41657 *me* *62*
GOVERNMENT OF MYSORE *my* *peelun* *any*

OFFICE of Director of Printing & Stationery,
Government Stationery Depot, Bangalore.

No. S. 1007 *Enc 1* *30* Date *29*th Nov. 43

To The Secretary to Government,
Revenue Department, Bangalore

Sir,

With reference to your letter
No L 3857, dated 15-10-48 requesting
to be furnished with a comparative
statement showing the articles indented
for and the articles supplied to the
Bangalore and Mysore City Improvement
Trust Boards during the year 1948-49,
I send herewith the comparative state-
ment as desired

my *9* *12* *30/11/48*
Yours faithfully,

Sk

Director

No 45 PR C-196/47-48



Office of the Chairman,
City Improvement Trust Board

⁺Mysore, Dated 1st Decr 1948

From

Sri P. Sitaramiah Esq. B.A. B.L.
CHAIRMAN CITY IMPROVEMENT TRUST BOARD
MYSORE

To

MYSORE

Janab Syed Abdul Aleem, B A ,
SECRETARY TO THE GOVERNMENT OF
HIS HIGHNESS THE MAHARAJA OF MYSORE
REVENUE DEPARTMENT BANGALORE

Sir

Subject - Obtaining the sanction of Government to purchase stationery articles locally by deputing the Store Keeper to Bangalore

In continuation of this office letter of even number dated 12.12.1948, I have the honour to state that the Superintendent, Stationery, Bangalore, has again supplied the articles noted hence half quantity of books indented in Item Nos 15 to 18 at 'B' may kindly be reduced and the other half quantity may

1	Brown cartridge paper	1-2-12	)
2	Blank Books of -		)
1	Foolscan size	15	)
11	Quarto Books	30	)
111	Octavo books	18	)

kindly ordered to be purchased

The other articles indented shall ~~xx~~
remain as same in Statement 'B'
which may kindly ordered to be

purchased immediately

A line in reply as to the stage at which the subject stands at present may kindly be intimated at an early date

Yours faithfully,

O. Stobausol
Chairman
8/12

HRS/3.

SUBJECT

66

Ur 6 copies

Diary No of letter replied to 2702

General and Revenue Secretariat

()
the 194 }

Date of issue 16-12- 1948

Signed by Sri L. R. Rao

May this be—

- (i) printed ?
- (ii) treated as a Standing Order ?
- (iii) published in the Gazette English Part ?
- (iv) translated ?
- (v) placed at the disposal of the Press ?
- (iv) published in the Gazette Kannada Part ?

- 1) The official note no 5594 of 22-8-47
- 2) do do 51540 of 11-12-47
- 3) do do 576 of 17-7-48
- 4) Letter no 69 of 30-9-48

Section

File No

Serial No

Proceedings of the Government of
His Highness the Maharaja of Mysore

Read— correspondence ending
with letter no A5 P A
6-C 196/47-48
of 16-11-48 from the
chairman, C & T
Board, ~~the~~ Mysore
Memorandum of
the ~~for~~ supply of
Order thereon—No
stationery articles
to the office of the
Trust Board, from
the govt stationery
dept, Bangalore
2) ~~manually~~
~~in official~~
references
noted no 576 of 17-7-48
from the Superintendent,

govt stationery depot
on the subject

Letter no 69 10/9-48 from
the ~~govt~~ ^{govt} stationery
depot ~~on the~~ in the matter

order no 6586-8 dt/16-12-48

The chairman, C S T Road,
Hydrabad has brought to the notice
of govt that the stationery
articles supplied by the Superintendent
of the govt stationery depot
against the indent made
are ~~not~~ found indifferent

for use in his office and that

~~it is~~ in the interest of office work,

the Superintendent of govt stationery
depot be requested to ~~supply~~ make
fully supply of stationery against
the indent ~~made from~~ the of the

Trust Road ^{Copied by} He also requested

that ~~permission~~ ^{Examination by} may be
granted to purchase

locally such of the stationery

G R S App F G 3

GENERAL AND REVENUE
SECRETARIAT

(Continuation sheet draft form)

articles as are not
 supplied by the superintendent.
 The superintendent,
 of the Govt. stationery
 who was consulted
 in the matter has
 intimated that only
 50% of the available
 stationery articles,
 except the fixed
 scale articles which
 are supplied on the
 strength of the establishment
 as per economy
 orders of Govt., are
 being supplied to the
 office of the Trust Fund,
 against the annual
 indent. He also
 suggested that, as a
 special case,
 another 25% of the

unsent available articles,
except the fixed scale
articles, may be applied
to the ^{Board} Dept, this quota
i.e. 75% supply being treated
as the base for the future
annual supplies. As regards
the permission sought ^{for} by the chairman
to purchase locally the
remaining articles, it is
reported by the Supt that
the Heads of Depts are
authorised to purchase
locally stationery articles
~~to the~~ upto a limit of
Rs 20/- increases when
the supply from the govt. depot
is not made in time ~~or~~
or the stock in the depot
is reported to be ~~exhausted~~

~~upon the advice of govt. agents~~
~~as suggested by the Superintendent~~

Please see next page

G R S App F G 3

GENERAL AND REVENUE
SECRETARIAT

(Continuation sheet draft form)

~~has self~~
under ~~notes~~ ^{of} ~~just~~
~~and the 25-70 of the~~
~~available stationery~~
~~articles in addition~~
~~to the usual postage~~
~~is reported to have~~
~~been supplied to~~
~~the Trust Board of~~
~~from the stationery~~
~~deposited against the~~
~~indent for the year 48-~~

49

~~After a careful~~ ^{afternoon} ~~consideration~~
~~of the question in all its aspects.~~
~~for~~ ^{opposite} ~~are~~ ^{are satisfied} ~~that~~
on account of the
expansion of the
activities of the
system of improvement
Trust Board, there
has been of late
^{an} ~~an~~ ^{increase in work,}
requiring a larger

number of stationery articles do
than before - ~~and that~~ they are
therefore, pleased to
~~cancel this order that~~
~~the~~ direct as follows

- 1) that the supply of 75%
of the undried available
articles, be fixed as the
basis for the future
annual supply, from the
past stationery report to the
Office of the Dyne of
Improvement-Trust Board with effect from
1948-49
- 2) the rule ^{restricting} ~~regarding~~ the
power of the heads of depts to
purchase locally upto a limit
of Rs 20/- under the circumstances
reported by the superintendent,
need not be ~~enforced~~ ^{applied} in
the case of the chairman
of the board, as it will
hamper the progress of work

in that office the chairman
~~may therefore be permitted to~~ ^{may} purchase
 locally the articles which cannot
 be supplied ~~to the~~ by the
 superintendent, govt stationery
 dept against the credit made
 and ~~thereafter~~ ^{and thereafter} required for use
 in the office during the
~~remaining part of the year~~
~~1948-49, as shown in the~~
~~statement appended,~~ subject
 to the following conditions

a) previous sanction of govt
 should be obtained ~~for the~~
~~for~~ for such purchases,

b) the purchase should
 be made from the
 firms on the approved
 list of the S P C

c) expenditure in this
 behalf should be
 within the provision
 to be made in the
 budget estimates of
 the Board, every year

3) purchase of the articles
required for the remaining
part of the year 1948-49, as shown in
~~may~~ be made by the chairman ^{the statement} ^{appears,}
subject to the conditions
specified in 'b' and 'c' above

Expos
of pgs 13
please

Rosemary

To,

the chairman, C & T ✓
and, my name

the comptroller ✓

the Director of Planning & Development
the ~~sub-secy~~ ~~stat~~ ~~mentary~~ dept

copy to the research ✓

**PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS
THE MAHARAJA OF MYSORE**

READ -

Correspondence ending with letter No A5 PR 6-C 196/47-48 dated 16th November 1948 from the Chairman, City Improvement Trust Board, Mysore in connection with the supply of stationery articles to the office of the Trust Board, from the Government Stationery Depot, Bangalore

1) Unofficial Note No 5594 dated 22-8-47	} 2 Marginally noted references from the Superin-
2) do S.1540 " 11-12-47	
3) do S 76 " 17-7-48	
4) Letter No.69 dated 30-9-1948.	

tendent, Government Stationery Depot, on the subject.

ORDER NO 6586-8/mul 12-47-32

Dated, Bangalore, the 16-12-48

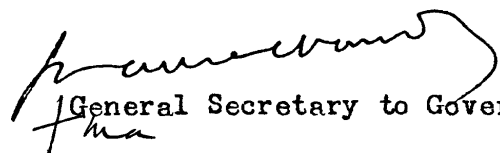
1) The Chairman, City Improvement Trust Board, Mysore, has brought to the notice of Government that the stationery articles supplied by the Superintendent of the Government Stationery Depot against the indent made are found insufficient for use in his office and that in the interest of office work, the Superintendent of Government Stationery Depot be requested to make full supply of stationery against the indent of the Trust Board. He also requested that permission may be granted to purchase locally such of the stationery articles as are not supplied by the Superintendent.

2) The Superintendent, Government Stationery who was consulted in the matter has intimated that only 50% of the available stationery articles, except the fixed scale articles which are supplied on the strength of the establishment, as per economy orders of Government, is being supplied to the office of the Trust Board, against the annual indent. He also suggested that, as a special case, another 25% of the indented available articles except the fixed scale articles, may be supplied to the Board, this quota ~~is~~ 75% supply being treated as the basis for the future annual supplies. As regards the permission sought for by the Chairman to purchase locally the remaining articles, it is reported by the Superintendent that the Heads of Departments are authorised to purchase locally stationery articles upto a limit of Rs 20/- in cases when the supply from the Government Depot is not made in time or the stock in the Depot is reported to be exhausted.

3) Under orders of Government, another 25% of the available stationery articles in addition to the usual quota is reported to have been supplied to the Trust Board Office from the Stationery Depot against the indent for the year 1948-49

4) After a careful consideration of the question in all its aspects Government are ~~are~~ satisfied that on account of the expansion of the activities of the Mysore City Improvement Trust Board, there has been of late an alround increase in work, requiring a larger number of stationery articles etc , than before. They are therefore pleased to direct as follows -

- 1) that the supply of 75% of the indented available articles be fixed as the basis for future annual supply from the Government Stationery Depot to the office of the Mysore City Improvement Trust Board with effect from 1948-49,
- 2) the rule restricting the power of the Heads of Departments to purchase locally upto a limit of Rs 20/- under the circumstances reported by the Superintendent need not be applied in the case of the Chairman of the Board, as it will hamper the progress of work in that office. The Chairman may purchase locally the articles which cannot be supplied by the Superintendent, Government Stationery Depot against the indent made subject to the following conditions -
 - (a) previous sanction of Government should be obtained for such purchases,
 - (b) the purchase should be made from the firms on the approved list of the Stores Purchase Committee,
 - (c) expenditure in this behalf should be within the provision to be made in the budget estimates of the Board every year;
- 3) ~~the~~ Purchase of the articles required for the remaining part of the year 1948-49 as shown in the statement appended be made by the Chairman, subject to the conditions specified in 'b' and 'c' above


General Secretary to Government

To

The Chairman, City Improvement Trust Board, Mysore

" Comptroller to Government

" Director of Stationery and Printing

CITY IMPROVEMENT TRUST BOARD, MYSORE

Statement showing the actual quantity of stationery articles required during 1948-49 for eight months (1-11-1948 to 30-6-1949)

Sl No.	Sl.No in Statement 'A'	Name of articles	Quantity required	Remarks
1.	1	Rough printing paper	12 Reams	
2	6	Typewriting paper (Thick) single	2 "	
3	7	do (thin)	6 "	
4	8	do double sheets	1 "	
5	9	do carbon papers(single)	1 "	
6	10	do do (double)	1 "	
7	15	Ruled fooscape book - 4 qrs	No 24	
8	16	do - 3 "	" 24	
9	17	do - 2 "	" 24	
10	18	do - 1 "	" 36	
11	21	File boards with flap & tape	" 100	
12	22	do for posting circulars	" 24	
13	23	Steel pen nibs	" 800	
14	24	Relief nibs	1 Gross	
15	30	Black ink powder packets	100 pkts	
16	31	Red ink powder packets	50 "	
17	35	Stephension ink jars	3 "	
18	36	Cyclostyle ink tubes	6 Tubes	
19	37	T W Stencil paper (Gestener)	1 ream	
20	38	Black lead pencils	100 No	
21	40	Red and Blue pencils (coloured)	6 "	
22	41	Kohinoor Drawing pencils	12 "	
23	42	Shorthand pencils	4 "	
24	43	Shorthand note books	24 "	
25	44	Watman Drawing sheets	24 "	
26	46	Tracing paper	1 Roll	
27	47	Tracing cloth	1 "	
28	49	Ammonium Citrate	4 lbs	
29	51	Potassium Prussate Red	4 lbs	
30	52	Indian ink sticks	12 No	
31	53	Colours	2 cakes	
32	54	Croque wills	12 No	
33	55	Brushes	6 "	
34	57	Typewriter Erasers	3 "	
35	58	T W Ink Erasers	3 "	
36	59	Gum	24 lbs	
37	60	Gloy bottles	6 No	(in each box
38	61	Pin sheets in boxes	50 boxes of 100 packets //	
39	63	Typewriter Oil	1 Bottle	
40	64	Hand lotters	3 No	
41	66	Penknives	2 "	
42	67	Scissors	2 "	
43	68	Officers ink stand	4 "	
44	69	Green Balze	13 yards	
45	72	Duster cloth	100 "	



For General Secretary to Government.

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PROCEEDINGS OF THE GOVERNMENT OF HIS HIGHNESS
THE MAHARAJA OF MYSORE

READ -

Correspondence ending with letter No.A5 PR.6-C 196/47-48 dated 16th November 1948 from the Chairman, City Improvement Trust Board, Mysore in connection with the supply of stationery articles to the office of the Trust Board, from the Government Stationery Depot, Bangalore.

1) Unofficial Note No 5594 dated 22-8-47	} 2 Marginally noted references from the Superin-
2) do S.1540 " 11-12-47	
3) do S. 76 " 17-7-48	

4) Letter No.69 dated 30-9-1948. }
tendent, Government Stationery Depot, on the subject.

ORDER NO *L 65-86-8 / ml 12-47-32*
Dated, Bangalore, the 16-12-48

The Chairman, City Improvement Trust Board, Mysore, has brought to the notice of Government that the stationery articles supplied by the Superintendent of the Government Stationery Depot against the indent made are found insufficient for use in his office and that in the interest of office work, the Superintendent of Government Stationery Depot be requested to make full supply of stationery against the indent of the Trust Board. He also requested that permission may be granted to purchase locally such of the stationery articles as are not supplied by the Superintendent.

The Superintendent, Government Stationery who was consulted in the matter has intimated that only 50% of the available stationery articles, except the fixed scale articles which are supplied on the strength of the establishment, as per economy orders of Government, is being supplied to the office of the Trust Board, against the annual indent. He also suggested that, as a special case, another 25% of the indented available articles except the fixed scale articles, may be supplied to the Board, this quota ~~100~~ 75% supply being treated as the basis for the future annual supplies. As regards the permission sought for by the Chairman to purchase locally the remaining articles, it is reported by the Superintendent that the Heads of Departments are authorised to purchase locally stationery articles upto a limit of Rs 20/- in cases when the supply from the Government Depot is not made in time or the stock in the Depot is reported to be exhausted.

Under orders of Government, another 25% of the available stationery articles in addition to the usual quota is reported to have been supplied to the Trust Board Office from the Stationery Depot against the indent for the year 1948-49.

After a careful consideration of the question in all its aspects Government are ~~xxx~~ satisfied that on account of the expansion of the activities of the Mysore City Improvement Trust Board, there has been of late an alround increase in work, requiring a larger number of stationery articles etc , than before They are therefore pleased to direct as follows -

- 1) that the supply of 75% of the indented available articles be fixed as the basis for future annual supply from the Government Stationery Depot to the office of the Mysore City Improvement Trust Board with effect from 1948-49,
- 2) the rule restricting the power of the Heads of Departments to purchase locally upto a limit of Rs 20/- under the circumstances reported by the Superintendent need not be applied in the case of the Cheirman of the Board, as it will hamper the progress of work in that office. The Chairman may purchase locally the articles which cannot be supplied by the Superintendent, Government Stationery Depot against the indent made subject to the following conditions -
 - (a) previous sanction of Government should be obtained for such purchases
 - (b) the purchase should be made from the firms on the approved list of the Stores Purchase Committee,
 - (c) expenditure in this behalf should be within the provision to be made in the budget estimates of the Board every year;
- 3) ~~the~~ Purchase of the articles required for the remaining part of the year 1948-49 as shown in the statement appended be made by the Chairman, subject to the conditions specified in 'b' and 'c' above


General Secretary to Government

To

The Chairman, City Improvement Trust Board, Mysore
" Comptroller to Government
" Director of Stationery and Printing

CITY IMPROVEMENT TRUST BOARD, MYSORE

Statement showing the actual quantity of stationery articles required during 1948-49 for eight months (1-11-1948 to 30-6-1949).

Sl. No.	Sl.No.in Statement 'A'.	Name of articles.	Quantity required	Remarks.
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6.	10	do do (double)	1 "	
7.	15	Ruled foolscap book - 4 qrs	No. 24	
8.	16	do - 3 "	" 24	
9.	17	do - 2 "	" 24	
10.	18	do - 1 "	" 36	
11.	21	File boards with flap & tape	" 100	
12.	22	do for posting circulars	" 24	
13.	23	Steel pen nibs.	" 800	
14.	24	Relief nibs	1 Gross	
15.	30	Black ink powder packets	100 pkts	
16.	31	Red ink powder packets	50 "	
17.	35	Stephenson ink jars	3 "	
18.	36	Cyclostyle ink tubes.	6 Tubes	
19.	37	T W Stencil paper (Gestener)	1 ream	
20.	38	Black lead pencils	100 No	
21.	40	Red and Blue pencils (coloured)	6 "	
22.	41	Kohinoor Drawing pencils	12 "	
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34.	57	Typewriter Erasers	3 "	
35.	58	T.W Ink Erasers	3 "	
36.	59	Gum	24 lbs	
37.	60	Gloy bottles	6 No.	(in each box)
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41.	66	Penknives	2 "	
42.	67	Scissors	2 "	
43.	68	Officers ink stand	4 "	
44.	69	Green Baize	13 yards	
45.	72	Duster cloth	100 "	


For General Secretary to Government.
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P. S. S. S. S.
 P. S. S. S. S.
 CHAIRMAN

CITY IMPROVEMENT TRUST BOARD
MYSORE

Date 16.12.

1948

weyscar garah shamed small shenit

I write to inform you that the question of purchasing the Stationery articles for the daily use of this Office is pending with the Government since a long time

This question was originally represented to Government during March 1948 and the consolidated statement after obtaining the supply from the Stationery Superintendent, Bangalore was sent during June 1948 During November '48 a separate statement showing the important articles to be purchased locally was also sent

But I have to state that no reply has so far been received definitely The difficulty which this Office is experiencing for want of pen nibs, pins and typewriter materials may be gauged by the Government itself In this connection it is regretted very much to place such facts before the Government very often, Under the circumstances that have already been explained in my previous D O and Office letters, I request that the sanction of Government may kindly be obtained for the local purchase of the articles noted in the 'B' statement already sent from this Office on 16th November 1948 by deputing the Store-Keeper to Bangalore

The general orders of Government may also be kindly obtained to purchase all the articles locally in the absence of supply of the same from the Stationery Superintendent, Bangalore

Yours sincerely,

P. S. S. S. S.
 P. S. S. S. S.
 16/12

Janab Mohamed Ismail Sheriff, B A ,
 Secretary to Government,
 General Department,
Bangalore

To, L7772 Q 11-1-49 78
the chairman, C I T
Board, Mysore

Sir, ~~with~~ In reply to your
letter no A 5 P R 6 C 196/
47
-48, d 17-12-48, re the
purchase of stationery
articles, ^{report for use in the Board} I am directed
to invite reference to
G.O. no L 6586- & d 16-12-48
in which final orders
have ~~already~~ been
issued

Yours faithfully
for Mysore
& Gen Secy
Pr. 12/12/48